

**BID PROPOSAL**

CITY OF JERSEY CITY  
DEPARTMENT OF ADMINISTRATION  
DIVISION OF ENGINEERING  
Date 3-1-2021  
Project No. 18-015 E

**DO NOT REMOVE THESE PROPOSAL PAGES. SUBMIT THE ENTIRE BOUND DOCUMENT IN A SEALED ENVELOPE MARKED ON BOTH SIDES WITH THE PROJECT TITLE. ALSO SUBMIT SEPARATE COPY OF COMPLETED BID PROPOSAL WITH BID PACKAGE.**

Gentlemen:

The Bidder, in compliance with your invitation for bids for the:

JERSEY CITY CITY HALL – FIRST FLOOR REHABILITATION, PHASE 1  
JERSEY CITY, N.J. 07302

having examined the plans and specifications with related documents and the site of the proposed work, and being familiar with all of the conditions surrounding the construction of the proposed project including the availability of materials and labor, hereby proposes to furnish all labor, materials, and supplies, and to construct the project in accordance with the Contract Documents; within the time set forth therein, and at the prices stated below. These prices are to cover all expenses incurred in performing the work required under the Contract Documents of which this proposal is part.

Bidder hereby agrees to commence work under this contract on or before a date to be specified in written "Notice to Proceed" of the City and to fully complete the project within 240 consecutive calendar days thereafter as stipulated in the specifications. Furthermore, it is understood and agreed in accordance with Article GC-36 "Time for Completion, Liquidated Damages and Extension of Time," that liquidated damages in the amount set forth in Article GC-36 will be charged to the Bidder for each consecutive calendar day of delay until the work is completed and accepted.

Bidder acknowledges receipt of the following addendum:

Addendum No. 1 Question & Answers Dated: 2-23-2021  
Addendum No. \_\_\_\_\_ Dated: \_\_\_\_\_  
Addendum No. \_\_\_\_\_ Dated: \_\_\_\_\_

\*Insert "a corporation, "a partnership", or "an individual" as applicable.

## BID PROPOSAL CHECK LIST

The following documents are to be completed and submitted with the bid proposal. Compliance shall be indicated by placing initials on the line preceding each item attached:

- ML* \*List of Prices ✓  
*ML* \*Grand Total Bid Price ✓  
*ML* Alternate(s), if applicable, with supporting documentation, if applicable.  
*ML* Substitutions, if applicable, are attached in conformance with the Information to Bidders, Article 21, Substitutions
- ML* \*Certificate of Experience of General Contractor ✓  
*ML* Certificate of Experience for subcontractors required to be named pursuant to N.J.S.A. 40A:11-16 ✓
- ML* \*Plant and Equipment Questionnaire completed by General Contractor ✓  
*ML* Plant and Equipment Questionnaire completed by subcontractors required to be named pursuant to N.J.S.A. 40A:11-16 ✓
- ML* Non-Collusion Affidavit ✓  
*ML* \*Statement of Ownership Disclosure ✓  
*ML* Disclosure of Investment Activities in Iran Form ✓  
*ML* Form MWB-3 - Minority/Women Business Compliance Plan ✓  
*ML* Exhibit B: Mandatory Equal Employment Opportunity Language (N.J.S.A. 10:5-31 et seq.) (N.J.A.C. 17:27) Construction Contracts **must be signed.** ✓
- ML* State of New Jersey, Division of Contract Compliance Equal Employment Opportunity in Public Contracts - Initial Project Workforce Report Construction (Form AA-201) **must be submitted after notification of award but prior to signing a construction contract.** Form AA-201 may be obtained and must be submitted to Jersey City's Public Agency Compliance Officer (P.A.C.O.) at Office of EEO/AA, 13 - 15 Linden Avenue East, Jersey City, NJ 07305, Telephone 201-547-4538. Bidder is also required to complete, sign and submit the enclosed additional EEO/Affirmative Action Forms with Bid Proposal or after notification of award but prior to signing a construction contract. (See Bid Documents Subsection entitled "EEO/Affirmative Action Requirements"). ✓
- ML* \*Bid Bond ✓  
*ML* \*Consent of Surety ✓
- ML* Public Works Contractor Registration Certificates for General Contractor and all Subcontractors listed on page P-11. ✓
- ML* New Jersey Business Registration Certificates of General Contractor and all Subcontractors listed on page P-11. ✓
- ML* Certification of Non-Debarment for Federal Government Contracts ✓  
*ML* \*Written acknowledgment of addendum (if issued), on Page P-1 of the Bid Form, pursuant to N.J.S.A. 40A:11-23.2(e). ✓

Failure to include the bid documents listed immediately above that are marked with an asterisk (\*) shall result in automatic rejection of the bid at the time of the bid reception.

✓ indicates copy

BID PROPOSAL  
Continued

BID PRICES:

**BASE BID:** The Bidder agrees to perform and provide all labor, materials, equipment and services required to complete all work as described in the Specifications and shown on the drawings, including Allowances, for the Lump Sum Price of:

Six hundred forty seven thousand and 00/100 dollars

(In Writing)

\$647,000.00

(In Figures)

The Contract will be awarded based on either the Base Bid or the Base Bid plus Alternates as explained on page P-6. However, it is understood that the Total Cost for quantities are based upon a good faith estimate of the quantity of materials needed; therefore, the actual contract price, cannot be determined until completion of the project.

**SCHEDULE OF PRICES**  
**(FOR ALTERNATES)**

**ALTERNATES:**

Indicate below the amount that will be added to or deducted from the lump sum Grand Total Base Bid for each of the following alternates, if any are accepted by the City:

**ALTERNATE A: Lobby Tile Replacement**

(Add  or Deduct ) please confirm and indicate type of bid alternate with check mark

**ALTERNATE A:**

**Under the Base Bid:** Restore, rehabilitate, or replace existing encaustic tile floors as determined by a Conservator and/or Jersey City HPO.

**Under this Alternate:** Fabricate and install one to one replica of existing floor with encaustic tile in lobby area shown on plans, the rest of the floor to be restored.

**Additional calendar days added to the contract time period: 20**

\$ 84,000.00

(Price in Figures)

Eighty four thousand and 00/100 dollars.

(Price in Words, Dollars and Cents)



**ALTERNATE B: Complete Floor Encaustic Tile Replacement**

(Add  or Deduct ) please confirm and indicate type of bid alternate with check mark

**ALTERNATE B:**

**Under the Base Bid:** Restore, rehabilitate, or replace existing encaustic tile floors as determined by a Conservator and/or Jersey City HPO.

- A. **Under this Alternate:** Removal and replacement of entire first floor encaustic tile to be replaced by replica encaustic tile to match in size, shape, color, material, and design per the Secretary of the Interiors Standards for the Treatment of Historic Properties.

**Additional calendar days added to the contract time period: 20**

\$ 233,500.00  
(Price in Figures)

\$ Two hundred thirty three thousand and 00/100  
(Price in Words, Dollars and Cents) dollars.

**ALTERNATE C: Complete Floor Ceramic/Porcelain Tile Replacement**

(Add  or Deduct ) please confirm and indicate type of bid alternate with check mark

**ALTERNATE C:**

**Under the Base Bid:** Restore, rehabilitate, or replace existing encaustic tile floors as determined by a Conservator and/or Jersey City HPO.

- A. **Under this Alternate:** Removal and replacement of entire first floor encaustic tile to be replaced by replica ceramic/porcelain tile to match in size, shape, color, material, and design per the Secretary of the Interiors Standards for the Treatment of Historic Properties.

**Additional calendar days added to the contract time period: 20**

\$ No Bid  
(Price in Figures)

\$ No Bid  
(Price in Words, Dollars and Cents)

Received quote for material only  
of over \$1,000,000.00

**ALTERNATE D: Complete Floor Large Format Tile Replacement**

(Add  or Deduct ) please confirm and indicate type of bid alternate with check mark

**ALTERNATE D:**

**Under the Base Bid:** Restore, rehabilitate, or replace existing encaustic tile floors as determined by a Conservator and/or Jersey City HPO.

- A. **Under this Alternate:** Removal and replacement of entire first floor encaustic tile to be replaced by larger format ceramic/porcelain tiles custom printed to match corresponding existing designs in size, shape, color, material, and design per the Secretary of the Interiors Standards for the Treatment of Historic Properties.

**Additional calendar days added to the contract time period: 20**

\$           No Bid            
(Price in Figures)

\$           No Bid            
(Price in Words, Dollars and Cents)

*No ONE will <sup>MR</sup> produce these tiles*

**ALTERNATE E:**

(Add  or Deduct ) please confirm and indicate type of bid alternate with check mark

**ALTERNATE E: Restoration of steel guardrails and posts.**

**Under the Base Bid:** All existing steel guardrails to remain.

- A. **Under this Alternate:** Strip the current paint covering on steel guardrails and posts as identified on the drawings, clean and polish existing metal.

**Additional calendar days added to the contract time period: 20**

\$ 130,000.00 \_\_\_\_\_  
(Price in Figures)

\$ One hundred thirty thousand + 00/100 \_\_\_\_\_  
(Price in Words, Dollars and Cents) dollars.

**ALTERNATE F:**

(Add  or Deduct ) please confirm and indicate type of bid alternate with check mark

**ALTERNATE F: Re-finish steel guardrails and posts with new paint.**

**Under the Base Bid:** All existing steel guardrails to remain.

- A. **Under this Alternate:** Re-paint all steel with material-appropriate paint, color to be determined by Owner and Architect.

**Additional calendar days added to the contract time period: 20**

\$ 64,500.00  
(Price in Figures)

\$ Sixty four thousand five hundred & no  
(Price in Words, Dollars and Cents) dollars.

**ALTERNATE G:**

(Add  or Deduct ) please confirm and indicate type of bid alternate with check mark

**ALTERNATE G: Re-finish steel guardrails and posts with dark bronze coat.**

**Under the Base Bid:** All existing steel guardrails to remain.

- A. **Under this Alternate:** Apply dark bronze coat to all steel guardrails after sanding and cleaning the existing paint/covering.

**Additional calendar days added to the contract time period: 20**

\$ 64,500.00

(Price in Figures)

\$ Sixty four thousand five hundred + 00/100 —  
(Price in Words, Dollars and Cents) dollars.

**ALTERNATE H:**

(Add  or Deduct ) please confirm and indicate type of bid alternate with check mark

**ALTERNATE H: Wainscot repair work.**

**Under the Base Bid:** All existing wainscot to remain.

A. **Under this Alternate:** Repair or replace wainscoting that may be damaged during the execution of the Work, to match existing wood species, color, finish, and design.

**Additional calendar days added to the contract time period: 20**

\$ 1250.00 per linear foot  
(Price in Figures)

\$ One thousand two hundred fifty and 00/100  
(Price in Words, Dollars and Cents)  
per linear foot

**ALTERNATE J:**

(Add  or Deduct ) please confirm and indicate type of bid alternate with check mark

**ALTERNATE J: Wall base repair work.**

**Under the Base Bid:** All existing wall stone base to remain.

A. **Under this Alternate:** Repair or replace stone baseboard that may be damaged during the execution of the Work, to match existing.

**Additional calendar days added to the contract time period: 20**

\$ 1000.00 per linear foot  
\_\_\_\_\_  
(Price in Figures)

\$ One thousand dollars per linear foot  
\_\_\_\_\_  
(Price in Words, Dollars and Cents)



**ALTERNATE K:**

(Add  or Deduct ) please confirm and indicate type of bid alternate with check mark

**ALTERNATE K: Wood handrail repair.**

**Under the Base Bid:** All existing wood handrails to remain.

- A. **Under this Alternate:** Remove all existing wood handrails from selected guardrails to sand, clean, refinish to match existing, and reinstall.

**Additional calendar days added to the contract time period: 20**

↖ \$ fifty five dollars per linear foot  
(Price in Figures)

↘ \$ 45.00 / linear foot  
(Price in Words, Dollars and Cents)

**ALTERNATE L:**

(Add  or Deduct ) please confirm and indicate type of bid alternate with check mark

**ALTERNATE L: Hallway Door Replacement.**

**Under the Base Bid:** All existing doors to remain.

- A. **Under this Alternate:** Remove existing hallway doors as required and replace with a new fire-rated wood panel door to match design and character of existing historical doors

**Additional calendar days added to the contract time period: 20**

\$ 1320.00 per door  
\_\_\_\_\_  
(Price in Figures)

\$ One thousand three hundred twenty dollars  
\_\_\_\_\_  
(Price in Words, Dollars and Cents) per door.

**TOTAL PRICE FOR BASE BID PLUS ALTERNATES A - L**

\$ 647,000.00 plus alternates chosen  
(Price in Figures)

\$ Six hundred forty seven thousand dollars plus alternates chosen  
(Price in Words, Dollars and Cents)

**NOTE:** If the Base Bid is within the amount of funds available to finance the contract and the City decides to accept bids on the Alternates, then the contract award will be made to the responsible bidder submitting the lowest combined bid consisting of the Base Bid plus Alternates applied in alphabetical order in which they are listed in the Schedule of Prices for Alternates. Under this procedure, if the City decides not to accept Alternates, then the contract will be awarded to the responsible bidder submitting the lowest Base Bid.

**PROCEDURE FOR ALTERNATE BIDS**

Each bidder shall submit on the Proposal Form, Alternate Bids stating the difference in price, additions to or deductions from the Base Bid for the substitution, omission, or addition of the following materials, items or construction from that shown and specified.

Each bidder shall carefully check the Drawings and Specifications to determine the extent of each Alternate Bid required.

Alternate Bids shall include all overhead and profit applicable thereto.

Alternate Bids shall reflect the increase or decrease in cost of all work of every name and nature which may be affected thereby and not subsequent claims for extras by reason of the Contractor's failure to observe this requirement will be considered.

Except as otherwise described or approved, materials and workmanship of the Alternate Bids shall conform to the requirements specified under the various Sections of the Specifications for similar items of work.

Where methods of construction, materials, finishes or details of installation required by the various Alternate Bids differ from the requirements shown on drawings or specified for corresponding items, the Alternate construction, material, etc., will be subject to approval by the Architect.

The Contractor shall submit shop drawings and samples for the work under each accepted Alternate Bid for approval in conformance with general conditions.

BID PROPOSAL

Continued

It is understood and agreed that the total price stated by the undersigned in the "Schedule of Prices" is based on estimated quantities and will only control in the awarding of the contract. It is further understood that the quantities stated in the "Schedule of Prices" for the items are estimated only and may be increased or decreased as provided in the specifications.

Attached herewith is a (cashier's check) (certified check) (Check one) (bid bond) ✓

in the amount of \$ 90,000 <sup>00</sup> representing 10% of the total amount bid, but not exceeding \$20,000.00 as stated in Article 8, Page 4.

The undersigned agrees that this check or bond is to be forfeited as liquidated damages and not as a penalty, if the contract is awarded to the undersigned and he shall fail to execute the contract for the project or forward the bond required within the stipulated time. Otherwise, the check or bond will be returned to the undersigned.

Choice of Retainage:

If the Total Price bid for the Contract Work exceed \$100,000. the undersigned elects the following option for retainage in accordance with the General Conditions: (check one only)

- 2% Cash from each payment
2% of Contract amount deposited as approved negotiable securities

The undersigned is (an individual) (a corporation) (a partnership) under the laws

of the State of NEW JERSEY having offices at 238 Oak Summit Rd, Pittstown NJ 08867

Signed [Signature]

Name Mitch Kunzman

Title President

Company Kunzman Construction

Address 238 Oak Summit Rd Pittstown, NJ 08867

Phone (908) 892-4804 Fax ( ) NA

(Seal if Bid is by a Corporation)

## Bid Bond

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned

KUNZMAN CONSTRUCTION LLC as Principal, Bondex Insurance Company

as Surety, are hereby and firmly bound unto the City of Jersey City,

in the penal sum of TEN PERCENT of amount of bid, not to exceed TWENTY THOUSAND and 00/100 Dollars (10% not to exceed \$20,000.00) for payment of which, well and truly to be made, we hereby bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

Signed this 2nd day of March, 2021.

The condition of the above obligation is such that whereas the Principal has submitted to the Owner as defined, a certain Bid, attached hereto, and hereby made a part hereof, to enter into a contract in writing for:

Rebid - City Hall First Floor Rehabilitation, Phase I - City of Jersey City

NOW, THEREOF, if said Bid shall be rejected, or, in the alternative,

If said Bid shall be accepted and the Principal shall execute and deliver a Contract in the form of Contract provided (properly completed in accordance with said Bid) and shall furnish a bond for his faithful performance of said Contract, and shall in all other respects perform the Agreement created by the acceptance of the Bid.

Then this obligation shall be void, otherwise the same shall remain in force, and effect; it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no way impaired or affected by any extension of the time within which the Principal may accept such Bid; and said Surety does hereby waive notice of any such extension.



IN WITNESS WHEREOF, the Principal and Surety have set their hands and seals, and such of them as are corporations having caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set forth above.

Surety: Bondex Insurance Company

By:  \_\_\_\_\_

Jaclyn Murphy, Attorney-in-Fact

 \_\_\_\_\_

Brianne Vazquez, Witness

Principal: KUNZMAN CONSTRUCTION LLC

By:  \_\_\_\_\_

 \_\_\_\_\_





## Consent of Surety


**Bondex Insurance Company**, a corporation created and existing under the laws of the State of **NJ**, maintaining an office in **Florham Park, NJ**, duly authorized to transact business in the NJ (hereinafter, the "Surety") does hereby consent and agree with the bid of **KUNZMAN CONSTRUCTION LLC** (hereinafter, the "Principal"), as Principal, for **Rebid - City Hall First Floor Rehabilitation, Phase I - City of Jersey City** (hereafter the "Contract") be accepted and the Contract shall be properly and lawfully awarded to the Principal in the amount not to exceed the Principal's bid, the Surety shall execute and deliver to the Principal a bond(s) for the faithful performance of the Contract in such form as may set forth in, and as required by, the bid specifications, solicitation or advertisement (hereinafter, the "Bid Documents").

This Consent of Surety shall remain in force and effect for so long as the Bid Documents provide for acceptance of the Principal's bid or execution of the Contract. If no such period is set forth in the Bid Documents, for 60 days after bid opening, or as otherwise may be required by statute or regulation, whichever period is longer, unless the Principal and the Surety shall agree in writing to a longer period.

This Consent of Surety has been signed, sealed and dated on **3/02/2021**

**ATTEST:**

**Bondex Insurance Company**

  
\_\_\_\_\_  
**Brianne Vazquez**

  
\_\_\_\_\_  
**Jaclyn Murphy, Attorney In Fact**



This Power of Attorney is for Bid Bonds and Consents of Surety ONLY.

BOND #: BID

**POWER OF ATTORNEY  
Bondex Insurance Company**

KNOW ALL MEN BY THESE PRESENTS:

That **Bondex Insurance Company**, a corporation duly organized under the laws of the State of New Jersey, and having a principal office in Florham Park, County of Morris, State of New Jersey, does hereby appoint: **Claudia Pereira, Brenda Turiello, Jaclyn Murphy, and Antonina Baguley**

its true and lawful Attorney(s)-in Fact, with full power and authority to execute on its behalf bid bonds and consents of surety issued in the course of its business and to bind the Company thereby, in an Amount not to exceed Five Million and 00/100 Dollars (\$5,000,000.00)\*\*\*\*\*

This Power Of Attorney is granted and is signed and sealed by the authority of the following Resolution adopted by the Board of Directors of Bondex Insurance Company at a meeting duly called and held on the 7th day of March, 2007.

*\*RESOLVED that the Chief Executive Officer, President or a Vice President, Secretary or Assistant Secretary, shall have the power and authority*

1. *To appoint Attorney(s)-in-Fact and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, contracts of indemnity and other writing obligatory in the nature thereof and,*
2. *To remove, at any time, any such Attorney-in-Fact and revoke any authority given.*

*"RESOLVED FURTHER, that the signatures of such officers and the seal of the Company may be affixed to any such Power of Attorney or certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signatures or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the Company in the future with respect to any bond or undertaking to which it is attached as though manually affixed"*

IN WITNESS WHEREOF, Bondex Insurance Company has caused its seal to be affixed hereto and executed by its President on the 25th day of October, 2018.



**BONDEX INSURANCE COMPANY**

BY [Signature]  
Philip S. Tobey, President

State of New Jersey  
County of Morris ss.

On this 25th day of October, 2018, before me, a notary public, personally appeared Philip S. Tobey, personally known to me, who being duly sworn did say that he is the President of Bondex Insurance Company, the Corporation described in the foregoing instrument, and that the Seal affixed to said instrument is the said Corporate Seal and that he executed the same in his authorized capacity, and that said instrument was signed and sealed on behalf of said Corporation by authority of its Board of Directors.

In Testimony Whereof I have set my hand and affixed my official Seal, the day and year fits written above,



**CAROL DeCAPUA**  
NOTARY PUBLIC OF NEW JERSEY  
My Commission Expires 6/2/2022

BY [Signature]  
Carol DeCapua, Notary Public

I, **Maureen Cupo**, Secretary of Bondex Insurance Company, do hereby certify that the Power of Attorney and the resolution adopted by the Board of Directors of said company as set forth above, are true and correct transcripts thereof and that neither the said Power of Attorney nor the resolution have been revoked and they are now in full force and effect.


IN WITNESS HEREOF, I have hereunto set my hand this 2<sup>ND</sup> day of MARCH, 2021.




BY [Signature]  
**Maureen Cupo, Secretary**

**Warning: Any person who knowingly and with intent to defraud any insurance company or other person, files an application for insurance of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties**


**The following security features exceed state mandates.**

 Security Features	Document Appearance if Altered
Hidden Pantograph	• The word "VOID" appears when copied.
Coin Reactive Ink	• Ink changes color when rubbed with a coin.
Artificial Watermark	• Special paper containing "watermarking".
Uniform Background Color: BLUE	• If someone tries to erase or copy, the consistent background color will look altered and will show the color of the underlying paper.
Microprinting	• <del>Frame around features list box is composed of type "SECURITYGUARDPLUSMICROPRINTINGFEATURE" and can be viewed with a magnifier.</del>
Features List	• Complete list of security features on the paper for compliance purposes.
Erasure Protection	• Erase any of the signatures and the background will look altered.


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1. CERTIFICATE OF EXPERIENCE

Mitchell Kunzman  
Kunzman Construction hereby certifies that Kunzman Construction has performed the following work within the past three (3) years:

Name of Owner	Amount of Contract	Type of Work	Owner's Representative in charge of Work (Inc. Address and Phone)	Approximate Dates
FRANKLIN TWP	\$402,000	HISTORIC Preservation	MAUREEN STEURGEN	4-2021 4-2020
Bloomfield NJ	200,000	HISTORIC Preservation	MICHAEL SCURMAN 973-743-9074	6-8-2019 6-2018
Trenton NJ	100,000	Masonry Fencing	JAMES CAPASSO	1-8-2020 6-8-2019
Trenton NJ	150,000	HISTORIC Preservation	MELANIE ROBERT	1-18-2019 1-18-2020

Witness Jerry Kunzman

Kunzman Construction  
 Name of Bidder  
Mitchell Kunzman  
 By  
President  
 Title

**IMPORTANT: THIS FORM MUST BE FILLED IN BY BIDDER.**

2. PLANT AND EQUIPMENT QUESTIONNAIRE

Submitted to City of Jersey City

By Kunzman Construction A Corporation  
A Co-partnership  
~~An Individual~~

Principal Office 238 Oak Summit Rd, Pittstown, NJ 08867

The signatory of this questionnaire guarantees the truth and accuracy of all statements and of all answers to interrogatories hereinafter made.

a. In what manner have you inspected the proposed work? Explain in detail.

two site visits

b. Explain your plan or layout for performing the proposed work.

painting first, then demo, then tile installation, and carpentry

c. The work, if awarded to you, will have the personal supervision of whom?

Mitchell Kunzman

d. Do you intend to do the grading on the proposed work with your own forces? If so, give type of equipment to be used.

There is no grading

e. Do you intend to sublet any portions of the work?

If so, it is mandatory pursuant to N.J.S.A. 40A:11-16 that you list the names of those subcontractors under each discipline below, failure to do so will automatically result in rejection of the bid.

yes.

Tile Fabrication  
Electric

Trade	Name of Subcontractor	Address
Plumbing and Gas Fitting and all kindred work	N/A	N/A
Steam and Hot Water Apparatus, and all kindred work	N/A	N/A
Electrical Work	TZ ELECTRICAL	22 SUNRISE TRAIL BRANCHVILLE, NJ 07826
Structural Steel & Ornamental Iron		
Demolition Work	TWO BROTHERS contracting	11 VREELAND AVE TOTOVA NJ 07512
Carpentry and all kindred work	Kunzman CONSTRUCTION	238 OAK SUMMIT RD PITSTOWN NJ
Tile Work	Kunzman Construction	238 OAK SUMMIT RD PITSTOWN NJ 08867

Each subcontractor listed above shall fill out and submit a Certificate of Experience (as shown in this Bid Proposal) and items a, b, c, f, g, h, I and the remaining affidavit, duly executed, on the last page of the "Plant and Equipment Questionnaire". The General Contractor shall supply each subcontractor with duplicate pages of this proposal to be filled out by the subcontractor and then submitted with the bid proposal.

Whenever a bid sets forth more than one subcontractor for any of the specialty trade categories listed above, the bidder shall submit to the contracting unit a certificate signed by the bidder listing each subcontractor named in the bid for that category. The certificate shall set forth the scope of work for which the subcontractor has submitted a price quote and which the bidder has agreed to award to each subcontractor should the bidder be awarded the contract. The certificate shall be submitted to the contracting unit simultaneously with the list of the subcontractors. The certificate may take the form of a single certificate listing all subcontractors or, alternatively, a separate certificate may be submitted for each subcontractor. If a bidder does not submit a certificate or certificates to the contracting unit, the contracting unit shall award the contract to the next lowest responsible bidder.

F. Give full information about all of your contracts, whether private or government contracts, whether prime of sub-contracts; whether in progress or awarded but not yet begun; or where you are low bidder pending formal award of contract.

OWNER	LOCATION	DESCRIPTION	ADJUSTED CONTRACT AMOUNT	AMOUNT COMPLETED AND BILLED	BALANCE TO BE COMPLETED	ESTIMATED DATE OF COMPLETION
Franklin Twp PI	Franklin Twp	Historic Preservation	\$ 422,000	\$ 400,000	\$ 27,000	4-1-2021

<b>TOTALS</b>	\$ 422,000	\$ 400,000	\$ 27,000	4-1-2021
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g. What equipment do you own that is available for and intended to be used on the proposed project?

QTY	ITEM	DESCRIPTION, SIZE, CAPACITY, ETC.	COND.	YRS. OF SERVICE	PRESENT LOCATION
2		TABLE SAWS	EX	5	238 OAK Summit Ra
8		clap SAWS	EX	5	" "
1		WET SAW	Fair	15	" "
6		Drill	EX	1-10	" "
3		circular SAWS	EX	5	" "
1		chipping hammer	EX	10	" "

h. What equipment do you intend to purchase or lease for use on the proposed project?

QUANTITY	ITEM	DESCRIPTION, SIZE, CAPACITY, ETC	APPROXIMATE COST	
			PURCHASE	LEASE
1		Dry SAW	\$2,000 <sup>00</sup>	

I. Have you made contracts or received firm offers for all materials within prices used in preparing your proposal? Do not give name of dealers or manufacturers.

YES

The undersigned hereby declare(s) All that the items of equipment in Table 1 are owned by Kunzman Const., and are available for and intended to be used on the Project, if Kunzman Const. awarded the Contract, and that he/they propose(s) to purchase or lease for the Project the additional items of equipment stated in Table 2.

Dated at 238 OAC Summit Rd this 12<sup>th</sup> day of February, 2021

Kunzman Construction  
Name of Organization  
By MR Ko Mitchell Kunzman  
President  
Title of Person Signing

STATE OF New Jersey  
COUNTY OF Hunsterdon

ss: 138-46-3103

Mitch Kunzman  
President of the above Kunzman Construction  
Name of Organization

and that the answers to the foregoing questions and all statements therein contained are true and correct.

Sworn to before me this 12<sup>th</sup> day of February, 2021  
Marjorie Jeanne Takeszyn  
Notary Public

My commission expires 8-28-23



PROJECT TITLE: CITY HALL - SIDE ENTRANCE STAIRS REHABILITATION

3. NON-COLLUSION AFFIDAVIT

STATE OF NEW JERSEY)

ss: 138-46-3103

COUNTY OF HUDSON )

I, Mitchell Konzmar of the City of Pittstown NJ, in the County of Hunterdon and the State of New Jersey, of full age, being duly sworn according to law, upon my oath depose and say that:

I am President of the firm of Konzman Construction Co the bidder making the Proposal for the above named project and that I executed the said Proposal with full authority so to do; that said bidder has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken action in restraint of free, competitive bidding in connection with the above named project; and that all statements contained in said Proposal and in this affidavit are true and correct, and made with full knowledge that the City of Jersey City relies upon the truth of the statements contained in said Proposal and in the statements contained in this affidavit in awarding the contract for the said project.

I further warrant that no person or selling agency has been employed or retained to solicit or secure such contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, except bona fide employees or bona fide established commercial or selling agencies maintained by:

Konzman Construction  
(Name of Contractor)

Mitchell Konzmar  
(Also type or print name of affiant under signature)

ATTEST: Jennifer Kuzma  
Secretary

(Affix Corporate Seal)

Sworn and subscribed to before me  
this 12<sup>th</sup> day of Feb. , 2021

Marjorie Jeanne Takleszyn  
NOTARY PUBLIC

My commission expires on: 8-28-23



**4. STATEMENT OF OWNERSHIP DISCLOSURE**  
**N.J.S.A. 52:25-24.2 (P.L. 1977, c33, as amended by P.L. 2016, c43)**

This statement shall be completed, certified to, and included with all bid and proposal submissions. Failure to submit the required information is cause for automatic rejection of the bid or proposal.

Name of Organization: KUNZMAN Construction

Organization Address: 238 Oak Summit Rd, Pittstown, NJ, 08867

**Part I** Check the box that represents the type of business organization:

- Sole Proprietorship (skip Parts II and III, execute certification in Part IV)
- Non-Profit Corporation (skip Parts II and III, execute certification in Part IV)
- For-Profit Corporation (any type)       Limited Liability Company (LLC)
- Partnership       Limited Partnership       Limited Liability Partnership (LLP)

**Part II**

- The list below contains the names and addresses of all stockholders in the corporation who own 10 percent or more of its stock, of any class, or all individual partners in the partnership who own a 10 percent or greater interest therein, or of all members in the limited liability company who own a 10 percent or greater interest therein, as the case may be. **(COMPLETE THE LIST BELOW IN THIS SECTION)**

**OR**

- No one stockholder in the corporation owns 10 percent or more of its stock, of any class, or no individual partner in the partnership owns a 10 percent or greater interest therein, or no member in the limited liability company owns a 10 percent or greater interest therein, as the case may be. **(SKIP TO PART IV)**

(Please attach additional sheets if more space is needed):

Name of Individual or Business Entity	Home Address (for Individuals) or Business Address
Mitchell KUNZMAN	238 Oak Summit Rd Pittstown, NJ 08867
Jennifer KUNZMAN	238 Oak Summit Rd Pittstown, NJ, 08867

**Part III DISCLOSURE OF 10% OR GREATER OWNERSHIP IN THE STOCKHOLDERS, PARTNERS OR LLC MEMBERS LISTED IN PART II**

If a bidder has a direct or indirect parent entity which is publicly traded, and any person holds a 10 percent or greater beneficial interest in the publically traded parent entity as of the last annual federal Security and Exchange Commission (SEC) or foreign equivalent filing, ownership disclosure can be met by providing links to the website(s) containing the last annual filing(s) with the federal Securities and Exchange Commission (or foreign equivalent) that contain the name and address of each person holding a 10% or greater beneficial interest in the publicly traded parent entity, along with the relevant page numbers of the filing(s) that contain the information on each such person. Attach additional sheets if more space is needed.

Website (URL) containing the last annual SEC (or foreign equivalent) filing	Page #'s
None	

Please list the names and addresses of each stockholder, partner or member owning a 10 percent or greater interest in any corresponding corporation, partnership and/or limited liability company (LLC) listed in Part II other than for any publicly traded parent entities referenced above. The disclosure shall be continued until names and addresses of every noncorporate stockholder, and individual partner, and member exceeding the 10 percent ownership criteria established pursuant to N.J.S.A. 52:25-24.2 has been listed. Attach additional sheets if more space is needed.

Stockholder/Partner/Member and Corresponding Entity Listed in Part II	Home Address (for Individuals) or Business Address
Mitchell Runzman	238 Oak Summit Rd Pittstown NJ 08867
Jennifer Runzman	238 Oak Summit Rd Pittstown NJ 08867

**Part IV CERTIFICATION**

I, being duly sworn upon my oath, hereby represent that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I acknowledge: that I am authorized to execute this certification on behalf of the bidder/proposer; that the City of Jersey City is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the completion of any contracts with the City of Jersey City to notify the City of Jersey City in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation of this certification, and if I do so, I am subject to criminal prosecution under law and that it will constitute a material breach of my agreement(s) with the, permitting the City of Jersey City to declare any contract(s) resulting from this certification void and unenforceable.

<b>Full Name (Print):</b>	<i>Mitchell Robert Kunzman</i>	<b>Title:</b>	<i>President</i>
<b>Signature:</b>	<i>[Handwritten Signature]</i>	<b>Date:</b>	<i>2-12-2021</i>

SIGNATURE : *[Handwritten Signature]*  
 TITLE: *President*

SUBSCRIBED AND SWORN TO  
 BEFORE ME THIS DAY *February 12* OF *2021*

(TYPE OR PRINT NAME OF AFFIANT UNDER SIGNATURE)

NOTARY PUBLIC OF *Hunterdon County, NJ*  
 MY COMMISSION EXPIRES: *2023*

*Marjorie Jeanne Takleszyn*

(NOTE: THIS FORM MUST BE COMPLETED, NOTARIZED AND RETURNED WITH THIS PROPOSAL).



**DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN**

**OFS NUMBER:** \_\_\_\_\_

**Proposer:** Kingman Construction

Pursuant to Public Law 2012, c.25 any person or entity that submits a bid or proposal or otherwise proposed to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that neither the person or entity, nor any of its parents, subsidiaries, or affiliates (any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with any entity, is identified on the Department of Treasury's Chapter 25 list as a person or entity engaging in investment activities in Iran. The Chapter 25 list is found on the State of New Jersey, Department of Treasury, Division of Purchase and Property website at <http://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf>.

Bidders must review this list prior to completing the below certification. Failure to complete the certification will render a bidder's proposal non-responsive. If the Director finds a person or entity to be in violation of law, s/he shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

**PLEASE CHECK THE APPROPRIATE BOX:**

I certify, pursuant to Public Law 2012, c. 25, that neither the bidder listed above nor any of the bidder's parents, subsidiaries, or affiliates is listed on the N.J. Department of the Treasury's list of entities determined to be engaged in prohibited activities in Iran pursuant to P.L. 2012, c. 25 ("Chapter 25 List"). I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. I will ship Part 2 and sign and complete the Certificate below.

**OR**

I am unable to certify as above because the bidder and/or one or more of its parents, subsidiaries, or affiliates is listed on the Department's Chapter 25 list. I will provide a detailed, accurate and precise description of the activities in Part 2 below and sign and complete the Certification below. Failure to provide such will result in the proposal being rendered non-responsive and appropriate penalties, fines and/or sanctions will be assessed as provide by law.

**PART 2:**

You must provide a detailed, accurate and precise description of the activities of the bidding person/entity, or one of its parents, subsidiaries or affiliates, engaging in the investment activities in Iran outlines able by completed the box below.

Name: _____	Relationship to Proposer: _____
Description of Activities: _____	_____
Duration of Engagement: _____	Anticipated Cessation Date: _____
Proposer Contact Name: _____	Contact Phone Number: _____

**Certification:** I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I attest that I am authorized to execute this certification on behalf of the above-referenced person or entity. I acknowledge that the Authority is relying on the information contained herein and thereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of any contracts with the Authority to notify the Authority in writing of any changes to the answers or information contained herein. I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreement(s) with the Authority and the Authority at its option may declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print): Mitchell Konzman

Signature: [Handwritten Signature]

Title: President

Date: 2-12-2021

NONE

<b>STANDARD BID DOCUMENT REFERENCE</b>	
Name of Form:	<b>FEDERAL NON-DEBARMENT CERTIFICATION</b>
Statutory Reference:	N.J.S.A. 52:32-44.1 (P.L. 2019, c.406)
Description:	Meets statutory criteria for certification of non-debarment by a federal government agency.

**Summary of the Certification Requirements under N.J.S.A. 52:32-44.1**

Pursuant to state law any natural person, company, firm, association, corporation, or other entity prohibited, or “debarred,” from contracting with the federal government agencies, shall also be prohibited from contracting for public work in the state of New Jersey. This prohibition also extends to any affiliate organization(s) held by or subject to the control of an entity of that prohibited person or entity.

Prior to awarding a contract for public work a local units must obtain written certification from the contracting person or entity through the form below, attesting to their non-debarment from contracting with federal government agencies. Contracting units are reminded that they must fill-in the boilerplate information in the certification sections of Parts II through IV regarding their name and type of contracting unit before using the form.



**CERTIFICATION OF NON-DEBARMENT  
FOR FEDERAL GOVERNMENT CONTRACTS**

N.J.S.A. 52:32-44.1 (P.L. 2019, c.406)

**This certification shall be completed, certified to, and submitted to the contracting unit prior to contract award, except for emergency contracts where submission is required prior to payment.**

PART I: VENDOR INFORMATION	
Individual or Organization Name	KUNZMAN Construction
Address of Individual or Organization	238 Oak Summit Rd, Pitstow NJ, 0867
DUNS Code (if applicable)	NA
CAGE Code (if applicable)	NA
Check the box that represents the type of business organization:	

- Sole Proprietorship (skip Parts III and IV)   
 Non-Profit Corporation (skip Parts III and IV)  
 For-Profit Corporation (any type)   
 Limited Liability Company (LLC)   
 Partnership  
 Limited Partnership   
 Limited Liability Partnership (LLP)  
 Other (be specific): \_\_\_\_\_

PART II – CERTIFICATION OF NON-DEBARMENT: Individual or Organization			
<p>I hereby certify that the <b>individual or organization listed above in Part I</b> is not debarred by the federal government from contracting with a federal agency. I further acknowledge: that I am authorized to execute this certification on behalf of the above-named organization; that the <b>City of Jersey City</b> is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the date of contract award by <b>City</b> to notify the <b>City</b> in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the <b>City</b>, permitting the <b>City</b> to declare any contract(s) resulting from this certification void and unenforceable.</p>			
Full Name (Print):	Mitchell KUNZMAN	Title:	President
Signature:	<i>MJ</i>	Date:	2-12-2021

**PART III – CERTIFICATION OF NON-DEBARMENT: Individual or Entity Owning Greater than 50 Percent of Organization**

**Section A (Check the Box that applies)**

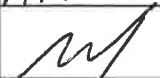
<input type="checkbox"/>	Below is the name and address of the stockholder in the corporation who owns more than 50 percent of its voting stock, or of the partner in the partnership who owns more than 50 percent interest therein, or of the member of the limited liability company owning more than 50 percent interest therein, as the case may be.
<b>Name of Individual or Organization</b>	
<b>Home Address (for Individual) or Business Address</b>	
<b>OR</b>	
<input checked="" type="checkbox"/>	No one stockholder in the corporation owns more than 50 percent of its voting stock, or no partner in the partnership owns more than 50 percent interest therein, or no member in the limited liability company owns more than 50 percent interest therein, as the case may be.

**Section B (Skip if no Business entity is listed in Section A above)**

<input type="checkbox"/>	Below is the name and address of the stockholder in the corporation who owns more than 50 percent of the voting stock of the organization's parent entity, or of the partner in the partnership who owns more than 50 percent interest in the organization's parent entity, or of the member of the limited liability company owning more than 50 percent interest in organization's parent entity, as the case may be.
<b>Stockholder/Partner/Member Owning Greater Than 50 Percent of Parent Entity</b>	
<b>Home Address (for Individual) or Business Address</b>	
<b>OR</b>	
<input checked="" type="checkbox"/>	No one stockholder in the parent entity corporation owns more than 50 percent of its voting stock, no partner in the parent entity partnership owns more than 50 percent interest therein, or no member in the parent entity limited liability company owns more than 50 percent interest therein, as the case may be.

**Section C – Part III Certification**

I hereby certify that no individual or organization that is debarred by the federal government from contracting with a federal agency owns greater than 50 percent of the **Organization listed above in Part I** or, if applicable, owns greater than 50 percent of a parent entity of **Organization listed above in Part I**. I further acknowledge: that I am authorized to execute this certification on behalf of the above-named organization; that the **City** is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the date of contract award **City** to notify the **City** in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the **City**, permitting the **City** to declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print):	Mitchell Kuzman	Title:	PRESIDENT
Signature:		Date:	2-12-2021

**Part IV – CERTIFICATION OF NON-DEBARMENT: Contractor – Controlled Entities**

**Section A**



Below is the name and address of the corporation(s) in which the **Organization listed in Part I** owns more than 50 percent of voting stock, or of the partnership(s) in which the **Organization listed in Part I** owns more than 50 percent interest therein, or of the limited liability company or companies in which the **Organization listed above in Part I** owns more than 50 percent interest therein, as the case may be.

Name of Business Entity	Business Address

\*\*Add additional sheets if necessary\*\*

**OR**



The **Organization listed above in Part I** does not own greater than 50 percent of the voting stock in any corporation and does not own greater than 50 percent interest in any partnership or any limited liability company.

**Section B (skip if no business entities are listed in Section A of Part IV)**

<input type="checkbox"/>	Below are the names and addresses of any entities in which an entity listed in Part III A owns greater than 50 percent of the voting stock (corporation) or owns greater than 50 percent interest (partnership or limited liability company).
--------------------------	---

Name of Business Entity Controlled by Entity Listed in Section A of Part IV	Business Address
NA	

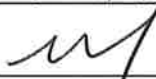
\*\*Add additional Sheets if necessary\*\*

**OR**

<input checked="" type="checkbox"/>	No entity listed in Part III A owns greater than 50 percent of the voting stock in any corporation or owns greater than 50 percent interest in any partnership or limited liability company.
-------------------------------------	--

**Section C – Part IV Certification**

I hereby certify that the **Organization listed above in Part I** does not own greater than 50 percent of any entity that that is debarred by the federal government from contracting with a federal agency and, if applicable, does not own greater than 50 percent of any entity that in turns owns greater than 50 percent of any entity debarred by the federal government from contracting with a federal agency. I further acknowledge: that I am authorized to execute this certification on behalf of the above-named organization; that the **City of Jersey City** is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the date of contract award by **City** to notify the **City** in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the **City**, permitting the **City** to declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print):	Mitchell Robert Kuszman	Title:	President
Signature:		Date:	2-26-2021

**EEO AFFIRMATIVE ACTION  
REQUIREMENTS**

**EQUAL EMPLOYMENT OPPORTUNITY (EEO)/  
AFFIRMATIVE ACTION (AA) REQUIREMENTS  
FOR CONSTRUCTION CONTRACTS**

**Questions in reference to EEO/AA requirements for Construction  
Contracts should be directed to:**

**Jeana F. Abuan  
EEO/AA/Public Agency Compliance Officer/  
Acting Director  
Department of Administration  
Office of Tax Abatement & Compliance  
13-15 Linden Avenue, 2<sup>nd</sup> Floor  
Jersey City NJ 07305  
Tel. # 201-547-4538  
E-Mail Address: [abuanj@jcnj.org](mailto:abuanj@jcnj.org)**

Minority/Women Business Participation and Compliance  
In City Construction Contracts  
City of Jersey City  
Department of Administration  
Office of Tax Abatement & Compliance

**I Policy**

The City of Jersey City has a policy of equal opportunity and nondiscrimination in public contracting based on race, national origin or gender. Further, the City's policy is to encourage increased participation of minority owned businesses in city contracts. This is in accordance with N.J.S.A. 10:5-32, which provides that public works contracts shall provide for equality in opportunity by any contractor engaged in a public works project.

The City has determined that a "responsible" bidder does not engage in unlawful race or gender discrimination in its awarding of subcontracts or the purchase of supplies used in construction, and does make reasonable efforts to solicit and award subcontracts to minority and female businesses.

**II Purpose**

The city has adopted regulations to assure that bidders receiving City Constructions are not engaged in unlawful discrimination and make reasonable good faith to include minority and women owned businesses as subcontractors. The intent and purpose of these procedures is not to require that a specific proportion of every contract be allocated to minority and women owned businesses, but to assure that they are included in the competitive process and have opportunities to participate in the city's publicly contracted projects. Pursuant to this policy, contractor is expected to include minority/women owned businesses in all formal or informal invitations to quote, etc, and to make every reasonable effort to provide subcontracting opportunities to qualified minority and women owned businesses.

The purpose of the "participation levels" referred to herein is to help the city determine whether the contractor has met the requirements of nondiscrimination and of good faith efforts to make subcontracting opportunities available to minority and women owned businesses. These regulations presume that contractors who have attained or exceeded the suggested participation levels for minority and female subcontractor participation on particular City construction contracts are not engaging in unlawful sex or racial discrimination and have engaged in reasonable efforts to involve minority and female subcontractors. A contractor who is unable to attain or exceed such levels may have its subcontracting practices examined by the city to determine if it is engaging in unlawful discrimination in subcontracting practices or has failed to engage in reasonable outreach efforts.

**III Suggested participation level for minority and women owned subcontractors**

Suggested levels of participation for minority owned subcontractors and women owned subcontractors are determined based on estimates of the dollar value of the work in the various disciplines which may be subcontracted and the availability of minority and women owned prospective subcontractors in the applicable work areas as reflected in the Selective Assistance Vendor Information "SAVI" database maintained by the State of New Jersey Department of Treasury (DORES), Division of Revenue and Enterprise Services. The Division of Revenue's Business Support Services Bureau, Minority/Women Business Enterprise (M/WBE) Certification Services Unit maintains and updates a listing of minority and women owned businesses (M/WB's) providing various categories of goods and services. Minority and/ or women owned businesses (M/WB's) are those registered as such with the State of New Jersey Selective Assistance Vendor Information (SAVI database). In addition, bona fide minority or women owned businesses that are not so registered would be accepted as such pending completion of the registration process and submission of supporting documents.

A. In the event the contractor who is awarded the contract elects to perform in-house, with its own personnel and resources, parts of the job included in the subcontracting estimate, the participation levels will be adjusted accordingly.

B. Suggested participation levels for this project are:

Minority Owned .....20% of the total dollar amount of the contract

Woman owned .....20% of the total dollar amount of the contract

**IV Availability of information/referral lists of minority/women businesses**

A. To assist the successful bidder in identifying prospective M/WB subcontractors for various areas of work included in the project, after notification that the City Council has awarded the contract but prior to the execution of the contract, the successful bidder should contact the Public Agency Compliance Officer (P.A.C.O.) and/or Director of Office of Tax Abatement & Compliance (OTAC) with regard to meeting the City's suggested participation levels of M/WB contractors in the specific disciplines involved in the project.

Identification and/or establishment of prospective subcontractors in various specialties by P.A.C.O., OTAC Director or any City employee are not to be construed as making any representation as to the qualification of any such contractor to perform. Such identification/establishment are made for the sole



purpose of identifying minority and women owned businesses in the required areas of work. Determination of qualifications for the particular project remains the responsibility of the contractor. Nothing in these requirements is to be construed as changing in any way the provision that "bidder will be required to establish to the satisfaction of the Architect (Engineer) the reliability and responsibility of the proposed subcontractors to furnish and perform the work . . . ", or any other provision of these specifications.

**V. Bidders will submit with bid proposal:**

1. Plan for outreach to and utilization of minority and/or women owned businesses as subcontractors, including bidder's anticipated level for M/WB's in each specialty, which parts of the contact bidder plans to subcontract, and which parts of the contract bidder anticipates subcontracting to M/WB's (MWBE Contractor's Compliance Plan Form)
2. As to subcontractors required to be submitted with the bid proposal pursuant to NJSA 40A:11-16, or any additional subcontractors requested for bid submission by the architect Engineer, bidder will indicate, if any, are minority or woman owned, and what efforts were made to offer subcontracting opportunities to MWB's in these disciplines, including "solicitation list" of contractors solicited to quote on the job and "commitment lists" of those awarded or to be awarded subcontracts.
3. Bidders will submit the Supplier Diversity Questionnaire and indicate if they are qualified Minority or Woman Owned and if they are currently certified by an authorized certifying body as Minority Business Enterprise (MBE) or Woman Business Enterprise (WBE) or both (M/WBE).
4. Bidders will provide a separate copy of items 1, 2, and 3 above, which will be submitted to P.A.C.O., OTAC Director, and Diversity and Inclusion Officer for review.

**VI. The following applies to the apparent lowest responsive and responsible bidder, or three lowest responsive and responsible bidders, after results of bid reception have been announced by the Purchasing Agent:**

- A. P.A.C.O. and OTAC Director will review forms/information submitted by apparent lowest responsive and responsible bidder (or three lowest responsive and responsible bidders) as part of the bid/proposal, for compliance with nondiscrimination and minority/ women business outreach requirements. These will be preliminary findings, subject to receipt and review of further information/documentation indicated below.

- B. P.A.C.O. and OTAC Director may communicate with apparent lowest responsive and responsible bidder (or three lowest) requesting further information about subcontractors solicited and subcontractors engaged, and which if any are minority or woman owned, and if appropriate, offering assistance in identifying prospective minority/women subcontractors. MWBE Contractor's Compliance Plan, Questionnaire For Bidders must be submitted with Bid Proposal or within twenty-four (24) hours thereafter. If contractor fails to respond within twenty-four (24) hours, this may result in the bid being found non-responsive on recommendation of P.A.C.O./OTAC Director, in consultation with the Corporation Counsel.
- C. MWBE participation and compliance review will include:
1. Verifying that proposed subcontractors listed as M/WB's are listed in the State of NJ SAVI database or other recognized MWBE listings, e.g., New Jersey Transit, Port Authority of New York and New Jersey, New Jersey Department of Transportation, etc. If not, P.A.C.O. /OTAC Director will attempt to ascertain whether said subcontractors are in fact minority and/or woman owned and controlled, and provide assistance to proposed subcontractors in registering with NJ SAVI. If P.A.C.O. /OTAC Director has reason to believe the proposed subcontractor is not a bona fide or woman owned and operated business he/she will inform the bidding contractor, Diversity Officer and city officials referred to in this section, and may require further verification.
  2. Verifying whether bidder has achieved the suggested levels of MWB participation.
  3. If not, reviewing the contractor's efforts as documented and the contractor's reasons for not achieving such levels.
- D. Findings/Recommendations as to compliance
1. If the bidder's MWB targeted participation levels are achieved, bidder will be presumed not to be engaging in unlawful racial, gender discrimination in the selection of subcontractors and suppliers, and will be presumed to have engaged in reasonable outreach effort.
  2. If the participation levels are not achieved by the bidder, the P.A.C.O. /OTAC Director in consultation with the Corporation Counsel will review the contractor's outreach efforts and subcontracting practices to determine if it has engaged in reasonable efforts to provide subcontracting opportunities to minority owned businesses, or if it has engaged or is engaging in unlawful race or sex discrimination.

3. If said review indicates that the bidder has made reasonable efforts to include minority as subcontractors and suppliers and has not engaged in unlawful race and sex discrimination, the bidder will be in compliance with the requirements of these provisions.
4. If said review indicates that the bidder has failed to make reasonable efforts to provide opportunities to minority businesses as subcontractors and suppliers, has or has engaged in unlawful race and sex discrimination, the bidder will be deemed not responsible under the provisions of these regulations and the provisions of the specifications. The P.A.C.O. /OTAC Director will make such recommendation to the Purchasing Agent in consultation with the Corporation Counsel. Any bidder whose bid is rejected based on finding of discrimination may request and receive a hearing in accordance with applicable law (local, state and federal).
5. The review and recommendation process referred to in sections C and D should be completed within two weeks.

## **VII Awarding of contract**

- A. The contract will include a provision that Contractor will continue to comply with the provisions of the Minority/Women Business Program requirements and the MWB participation levels agree upon.
- B. The P.A.C.O. /OTAC Director will monitor contractor's compliance throughout the processes. In the event that additional or other subcontracting awards become necessary during the course of the project, the P.A.C.O. /OTAC Director will continue to assist the contractor to be in compliance.

(REVISED 4/13)

**EXHIBIT B**  
**MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE**  
**N.J.S.A. 10:5-31 et seq. (P.L. 1975, C. 127)**  
**N.J.A.C. 17:27**  
**CONSTRUCTION CONTRACTS**

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer, pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

When hiring or scheduling workers in each construction trade, the contractor or subcontractor agrees to make good faith efforts to employ minority and women workers in each construction trade consistent with the targeted employment goal prescribed by N.J.A.C. 17:27-7.2; provided, however, that the Dept. of LWD, Construction EEO Monitoring Program may, in its discretion, exempt a contractor or subcontractor from compliance with the good faith procedures prescribed by the following provisions, A, B and C, as long as the Dept. of LWD, Construction EEO

## EXHIBIT B (2 of 4)

Monitoring Program is satisfied that the contractor or subcontractor is employing workers provided by a union which provides evidence, in accordance with standards prescribed by the Dept. of LWD, Construction EEO Monitoring Program, that its percentage of active "card carrying" members who are minority and women workers is equal to or greater than the targeted employment goal established in accordance with N.J.A.C. 17:27-7.2. The contractor or subcontractor agrees that a good faith effort shall include compliance with the following procedures:

(A) If the contractor or subcontractor has a referral agreement or arrangement with a union for a construction trade, the contractor or subcontractor shall, within three business days of the contract award, seek assurances from the union that it will cooperate with the contractor or subcontractor as it fulfills its affirmative action obligations under this contract and in accordance with the rules promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et. seq., as supplemented and amended from time to time and the Americans with Disabilities Act. If the contractor or subcontractor is unable to obtain said assurances from the construction trade union at least five business days prior to the commencement of construction work, the contractor or subcontractor agrees to afford equal employment opportunities minority and women workers directly, consistent with this chapter. If the contractor's or subcontractor's prior experience with a construction trade union, regardless of whether the union has provided said assurances, indicates a significant possibility that the trade union will not refer sufficient minority and women workers consistent with affording equal employment opportunities as specified in this chapter, the contractor or subcontractor agrees to be prepared to provide such opportunities to minority and women workers directly, consistent with this chapter, by complying with the hiring or scheduling procedures prescribed under (B) below; and the contractor or subcontractor further agrees to take said action immediately if it determines that the union is not referring minority and women workers consistent with the equal employment opportunity goals set forth in this chapter.

(B) If good faith efforts to meet targeted employment goals have not or cannot be met for each construction trade by adhering to the procedures of (A) above, or if the contractor does not have a referral agreement or arrangement with a union for a construction trade, the contractor or subcontractor agrees to take the following actions:

(1) To notify the public agency compliance officer, the Dept. of LWD, Construction EEO Monitoring Program, and minority and women referral organizations listed by the Dept. of LWD, Construction EEO Monitoring Program pursuant to N.J.A.C. 17:27-5.3, of its workforce needs, and request referral of minority and women workers;

(2) To notify any minority and women workers who have been listed with it as awaiting available vacancies;

(3) Prior to commencement of work, to request that the local construction trade union refer minority and women workers to fill job openings, provided the contractor or subcontractor has a referral agreement or arrangement with a union for the construction trade;

## EXHIBIT B (3 of 4)

(4) To leave standing requests for additional referral to minority and women workers with the local construction trade union, provided the contractor or subcontractor has a referral agreement or arrangement with a union for the construction trade, the State Training and Employment Service and other approved referral sources in the area;

(5) If it is necessary to lay off some of the workers in a given trade on the construction site, layoffs shall be conducted in compliance with the equal employment opportunity and non-discrimination standards set forth in this regulation, as well as with applicable Federal and State court decisions;

(6) To adhere to the following procedure when minority and women workers apply or are referred to the contractor or subcontractor:

(i) The contractor or subcontractor shall interview the referred minority or women worker.

(ii) If said individuals have never previously received any document or certification signifying a level of qualification lower than that required in order to perform the work of the construction trade, the contractor or subcontractor shall in good faith determine the qualifications of such individuals. The contractor or subcontractor shall hire or schedule those individuals who satisfy appropriate qualification standards in conformity with the equal employment opportunity and non-discrimination principles set forth in this chapter. However, a contractor or subcontractor shall determine that the individual at least possesses the requisite skills, and experience recognized by a union, apprentice program or a referral agency, provided the referral agency is acceptable to the Dept. of LWD, Construction EEO Monitoring Program. If necessary, the contractor or subcontractor shall hire or schedule minority and women workers who qualify as trainees pursuant to these rules. All of the requirements, however, are limited by the provisions of (C) below.

(iii) The name of any interested women or minority individual shall be maintained on a waiting list, and shall be considered for employment as described in (i) above, whenever vacancies occur. At the request of the Dept. of LWD, Construction EEO Monitoring Program, the contractor or subcontractor shall provide evidence of its good faith efforts to employ women and minorities from the list to fill vacancies.

(iv) If, for any reason, said contractor or subcontractor determines that a minority individual or a woman is not qualified or if the individual qualifies as an advanced trainee or apprentice, the contractor or subcontractor shall inform the individual in writing of the reasons for the determination, maintain a copy of the determination in its files, and send a copy to the public agency compliance officer and to the Dept. of LWD, Construction EEO Monitoring Program.

(7) To keep a complete and accurate record of all requests made for the referral of workers in any trade covered by the contract, on forms made available by the Dept. of LWD, Construction EEO Monitoring Program and submitted promptly to the Dept. of LWD, Construction EEO Monitoring Program upon request.

**EXHIBIT B (4 of 4)**

(C) The contractor or subcontractor agrees that nothing contained in (B) above shall preclude the contractor or subcontractor from complying with the union hiring hall or apprenticeship policies in any applicable collective bargaining agreement or union hiring hall arrangement, and, where required by custom or agreement, it shall send journeymen and trainees to the union for referral, or to the apprenticeship program for admission, pursuant to such agreement or arrangement. However, where the practices of a union or apprenticeship program will result in the exclusion of minorities and women or the failure to refer minorities and women consistent with the targeted county employment goal, the contractor or subcontractor shall consider for employment persons referred pursuant to (B) above without regard to such agreement or arrangement; provided further, however, that the contractor or subcontractor shall not be required to employ women and minority advanced trainees and trainees in numbers which result in the employment of advanced trainees and trainees as a percentage of the total workforce for the construction trade, which percentage significantly exceeds the apprentice to journey worker ratio specified in the applicable collective bargaining agreement, or in the absence of a collective bargaining agreement, exceeds the ratio established by practice in the area for said construction trade. Also, the contractor or subcontractor agrees that, in implementing the procedures of (B) above, it shall, where applicable, employ minority and women workers residing within the geographical jurisdiction of the union.

After notification of award, but prior to signing a construction contract, the contractor shall submit to the public agency compliance officer and the Dept. of LWD, Construction EEO Monitoring Program an initial project workforce report (Form AA 201) electronically provided to the public agency by the Dept. of LWD, Construction EEO Monitoring Program, through its website, for distribution to and completion by the contractor, in accordance with N.J.A.C. 17:27-7. The contractor also agrees to submit a copy of the Monthly Project Workforce Report once a month thereafter for the duration of this contract to the Dept. of LWD, Construction EEO Monitoring Program and to the public agency compliance officer.

The contractor agrees to cooperate with the public agency in the payment of budgeted funds, as is necessary, for on the job and/or off the job programs for outreach and training of minorities and women.

(D) The contractor and its subcontractors shall furnish such reports or other documents to the Dept. of LWD, Construction EEO Monitoring Program as may be requested by the Dept. of LWD, Construction EEO Monitoring Program from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Dept. of LWD, Construction EEO Monitoring Program for conducting a compliance investigation pursuant to **Subchapter 10 of the Administrative Code (NJAC 17:27)**.

The undersigned vendor certifies on their company's receipt, knowledge and commitment to comply with:

**EXHIBIT B**

N.J.S.A. 10:5-31 et seq. (P.L. 1975, C. 127) and N.J.A.C. 17:27  
**MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE**  
Construction Contracts

The undersigned vendor further agrees to furnish the required forms of evidence and understands that their contract/company's bid shall be rejected as non-responsive if said contractor fails to comply with the requirements of N.J.S.A. 10:5-31 et seq. (P.L. 1975, C. 127) and N.J.A.C. 17:27.

Representative's Name/Title (Print): Mitchell Kunzman

Representative's Signature: *Mitchell Kunzman*

Name of Company: Kunzman Const Tel. No.: 908 Date: 2-12-2021

892-4889

**APPENDIX A**  
**AMERICANS WITH DISABILITIES ACT OF 1990**  
**Equal Opportunity for Individuals with Disability**

The contractor and the CITY of Jersey City (hereafter "owner") do hereby agree that the provisions of Title 11 of the Americans With Disabilities Act of 1990 (the "Act") (42 U.S.C. S121 01 et seq.), which prohibits discrimination on the basis of disability by public entities in all services, programs, and activities provided or made available by public entities, and the rules and regulations promulgated pursuant there unto, are made a part of this contract. In providing any aid, benefit, or service on behalf of the owner pursuant to this contract, the contractor agrees that the performance shall be in strict compliance with the Act. In the event that the contractor, its agents, servants, employees, or subcontractors violate or are alleged to have violated the Act during the performance of this contract, the contractor shall defend the owner in any action or administrative proceeding commenced pursuant to this Act. The contractor shall indemnify, protect, and save harmless the owner, its agents, servants, and employees from and against any and all suits, claims, losses, demands, or damages, of whatever kind or nature arising out of or claimed to arise out of the alleged violation. The contractor shall, at its own expense, appear, defend, and pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith. In any and all complaints brought pursuant to the owner's grievance procedure, the contractor agrees to abide by any decision of the owner which is rendered pursuant to said grievance procedure. If any action or administrative proceeding results in an award of damages against the owner, or if the owner incurs any expense to cure a violation of the ADA which has been brought pursuant to its grievance procedure, the contractor shall satisfy and discharge the same at its own expense.

The owner shall, as soon as practicable after a claim has been made against it, give written notice thereof to the contractor along with full and complete particulars of the claim, If any action or administrative proceeding is brought against the owner or any of its agents, servants, and employees, the *owner shall* expeditiously forward or have forwarded to the contractor every demand, complaint, notice, summons, pleading, or other process received by the owner or its representatives.

It is expressly agreed and understood that any approval by the owner of the services provided by the contractor pursuant to this contract will not relieve the contractor of the obligation to comply with the Act and to defend, indemnify, protect, and save harmless the owner pursuant to this paragraph.

It is further agreed and understood that the owner assumes no obligation to indemnify or save harmless the contractor, its agents, servants, employees and subcontractors for any claim which may arise out of their performance of this Agreement. Furthermore, the contractor expressly understands and agrees that the provisions of this indemnification clause shall in no way limit the contractor's obligations assumed in this Agreement, nor shall they be construed to relieve the contractor from any liability, nor preclude the owner from taking any other actions available to it under any other provisions of the Agreement or otherwise at law.

**Representative's Name/Title (Print):** Mitchell Kuzman  
**Representative's Signature:** \_\_\_\_\_  
**Name of Company:** KUZMAN CONSTRUCTION  
**Tel. No.:** 908 **Date:** 2-12-2021

892-480 C/



# STATE OF NEW JERSEY

DEPARTMENT OF LABOR & WORKFORCE DEVELOPMENT  
CONSTRUCTION EEO COMPLIANCE MONITORING PROGRAM

FORM AA-201  
Revised 11/11

## INITIAL PROJECT WORKFORCE REPORT CONSTRUCTION

Official Use Only

Assignment

Code

For instructions on completing the form, go to: [https://www.nj.gov/treasury/contract\\_compliance/documents/pdf/forms/aa201ins.pdf](https://www.nj.gov/treasury/contract_compliance/documents/pdf/forms/aa201ins.pdf)

1. FID NUMBER		2. CONTRACTOR ID NUMBER 18-015 E		5. NAME AND ADDRESS OF PUBLIC AGENCY AWARING CONTRACT Name: Jersey City Address: 280 GROVE ST Jersey City NJ. CONTRACT NUMBER: 18-015 E    DATE OF AWARD:    DOLLAR AMOUNT OF AWARD:			
3. NAME AND ADDRESS OF PRIME CONTRACTOR Kunzman Construction (Name) 238 Oak Summit Rd (Street Address) Hudson NJ 08867 (City)                      (State)                      (Zip Code)				6. NAME AND ADDRESS OF PROJECT Name: First Floor Renovation Address: 280 OAK 280 GROVE ST Hudson COUNTY		7. PROJECT NUMBER 18-015 E	
4. IS THIS COMPANY MINORITY OWNED ( ) OR WOMAN OWNED ( )				8. IS THIS PROJECT COVERED BY A PROJECT LABOR AGREEMENT (PLA)? YES <input type="checkbox"/>			

9. TRADE OR CRAFT	PROJECTED TOTAL EMPLOYEES				PROJECTED MINORITY EMPLOYEES				PROJECTED PHASE - IN DATE	PROJECTED COMPLETION DATE
	MALE		FEMALE		MALE		FEMALE			
	J	AP	J	AP	J	AP	J	AP		
1. ASBESTOS WORKER										
2. BRICKLAYER OR MASON										
3. CARPENTER			2							
4. ELECTRICIAN			2							
5. GLAZIER										
6. HVAC MECHANIC										
7. IRONWORKER										
8. OPERATING ENGINEER										
9. PAINTER			2							
10. PLUMBER										
11. ROOFER										
12. SHEET METAL WORKER										
13. SPRINKLER FITTER										
14. STEAMFITTER										
15. SURVEYOR										
16. TILER			3							
17. TRUCK DRIVER										
18. LABORER										
19. OTHER										
20. OTHER										

I hereby certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements are willfully false, I am subject to punishment.

  
\_\_\_\_\_  
(Signature)

President  
\_\_\_\_\_  
(Title)

Mitchell Kunzman  
\_\_\_\_\_  
(Please Print Your Name)

908 892-4884  
\_\_\_\_\_  
(Area Code)                      (Telephone Number)                      (Ext.)

5-12-2021  
\_\_\_\_\_  
(Date)

**INSTRUCTIONS FOR COMPLETING THE INITIAL PROJECT  
WORKFORCE REPORT – CONSTRUCTION (AA201)**

**DO NOT COMPLETE THIS FORM FOR GOODS AND/OR SERVICE CONTRACTS**

1. Enter the Federal Identification Number assigned to the contractor by the Internal Revenue Service, or if a Federal Employer Identification Number has been applied for but not yet issued, or if your business is such that you have not or will not receive a Federal Identification Number, enter the social security number assigned to the single owner or one partner, in the case of a partnership.
2. Note: The Department of Labor & Workforce Development, Construction EEO Monitoring Program will assign a contractor ID number to your company. This number will be your permanently assigned contractor ID number that must be on all correspondence and reports submitted to this office.
3. Enter the prime contractor's name, address and zip code number.
4. Check box if Company is Minority Owned or Woman Owned
5. Enter the complete name and address of the Public Agency (City of Jersey City) awarding the contract. Include the contract number, date of award and dollar amount of the contract.
6. Enter the name and address of the project, including the county (Hudson County) in which the project is located.
7. Note: A project contract ID number will be assigned to your firm upon receipt of the completed Initial Project Workforce Report (AA201) for this contract. This number must be indicated on all correspondence and reports submitted to this office relating to this contract.
8. Check "Yes" or "No" to indicate whether a Project Labor Agreement (PLA) was established with the labor organization(s) for this project.
9. Under the Projected Total Number of Employees in each trade or craft and at each level of classification, enter the total composite workforce of the prime contractor and all subcontractors projected to work on the project. Under Projected Employees enter total minority and female employees of the prime contractor and all subcontractors projected to work on the project. Minority employees include Black, Hispanic, American Indian and Asian, (J=Journeyworker, AP=Apprentice). Include projected phase-in and completion dates.
10. Print or type the name of the company official or authorized Equal Employment Opportunity (EEO) official include signature and title, phone number and date the report is submitted.

After notification of award, but prior to signing the contract, this report must be submitted to the Department of Labor & Workforce Development, Construction EEO Compliance Monitoring Program at:

**NEW JERSEY DEPARTMENT OF LABOR & WORKFORCE DEVELOPMENT  
CONSTRUCTION EEO COMPLIANCE MONITORING UNIT  
P.O. BOX 209 TRENTON, NJ 08625-0209; T# (609) 292-9550**

And submit copy to the Public Agency/City of Jersey City at:

**CITY OF JERSEY CITY OFFICE OF TAX ABATEMENT & COMPLIANCE, ATTENTION: PUBLIC AGENCY  
COMPLIANCE OFFICER, 13-15 LINDEN AVENUE JERSEY CITY, NJ 07305; T# 202-547-4538**

## INSTRUCTIONS FOR COMPLETING MONTHLY PROJECT WORKFORCE REPORT- (AA202)

1. Enter the prime contractor's name, address and zip code number.
2. Enter the **CONTRACTOR ID NUMBER** assigned by the Dept. of Labor & Workforce Development Construction EEO Compliance Monitoring Program.
3. Enter the Federal Identification Number assigned to the contractor by the Internal Revenue Service, or if a Federal Employer Identification Number has not been applied for or issued, or if your business is such that it will not receive a Federal Identification Number, enter the Social Security Number of the owner or of one partner, in the case of a partnership.
4. **Reporting Period** - enter the beginning and ending dates of the month for the report being submitted. (i.e., 1/1/00 – 1/31/00).
5. Enter the complete name of the public agency (City of Jersey City) awarding the contract. Include the date of contract award.
6. Enter the name and location of the project, including the county (Hudson) in which the project is located.
7. Enter the **PROJECT NUMBER** assigned by the Dept. of Labor & Workforce Development Construction EEO Compliance Monitoring Program.
8. Enter the company name(s) of the contractor(s) performing work at the construction site. List the prime contractor first with subcontractor(s) following.
9. Enter the total percent (%) of project work the contractor or subcontractor has completed, to date.
10. Identify the trades or crafts applicable to the prime contractor and each subcontractor listed in column #8. Use a single line for each trade or craft.
11. Enter the total number of employees for each contractor at each level of classification (J=Journey worker, AP=Apprentice) and the total number of each minority group - Black, Hispanic, American Indian, Asian and Female. Note: Column A shall include Total Number of employees. Columns B-E shall also include minority females. Column F shall include both non-minority and minority females.
12. Enter the total number of minority employees for each employer at each level of classification. Note: This shall be the sum of columns B-E.
13. Enter the Total Monthly work hours for all employees in each craft at each level of classification.  
(A) Enter the Total Monthly minority work hours for each craft at each level of classification (Columns B-E).  
(B) Enter the Total Monthly female work hours for each craft at each level of classification (Column F).
14. (A) Enter the Total Monthly PERCENT of minority work hours for each craft at each level of classification.  
(B) Enter the Total Monthly PERCENT of female work hours for each craft at each level of classification.
15. Enter the Total Cumulative work hours for each craft at each level of classification.  
(A) Enter the Total Cumulative minority work hours for each craft at each level of classification.  
(B) Enter the Total Cumulative female work hours for each craft at each level of classification.
16. (A) Enter the Cumulative Percent of minority work hours for each craft at each level of classification.  
(B) Enter the Cumulative Percent of female work hours for each craft at each level of classification.
17. Print or type the name of the company official submitting the report; include signature, title, telephone number, and date the report is submitted.

THE CONTACTOR SHOULD RETAIN ONE COPY AND SUBMIT COPIES TO:

**NEW JERSEY DEPARTMENT OF LABOR & WORKFORCE DEVELOPMENT CONSTRUCTION  
EEO COMPLIANCE MONITORING UNIT, P.O. BOX 209 TRENTON, NJ 08625-0209; T# 609 292-  
9550**

**CITY OF JERSEY CITY OFFICE OF TAX ABATEMENT & COMPLIANCE, ATTENTION: PUBLIC AGENCY  
COMPLIANCE OFFICER, 13-15 LINDEN AVENUE JERSEY CITY, NJ 07305; T# 202-547-4538**

**MONTHLY PROJECT WORKFORCE REPORT - CONSTRUCTION**

For instructions on completing the form, go to:

[https://www.nj.gov/treasury/contract\\_compliance/documents.pdf?forms\\_aa202ins.pdf](https://www.nj.gov/treasury/contract_compliance/documents.pdf?forms_aa202ins.pdf)

1. Name and address of Prime Contractor

3. F ID or SS Number

2. Contractor ID Number

4. Reporting Period

(NAME)

Date of Award

(ADDRESS)

5. Public Agency Awarding Contract

7. Project ID Number

(CITY)

(STATE)

(ZIP CODE)

8. CONTRACTOR NAME (LIST PRIME CONTRACTOR WITH SUBS FOLLOWING)	TRADE / TYPE (CLASSIFICATION)	CLASSIFICATION (SEE REVERSE)	11. NUMBER OF EMPLOYEES								14. TOTAL WORKING HOURS	13. WORK HOURS			14. % OF WORK HOURS			15. CUM. WORK HRS			16. CUM. % OF WH										
			A WHITE	B BLACK	C HISPANIC	D AMERICAN INDIAN/ALASKA NATIVE	E ASIAN	F PACIFIC ISLANDER	G FEMALE	H TOTAL		A WHITE	B BLACK	C HISPANIC	D AMERICAN INDIAN/ALASKA NATIVE	E ASIAN	F PACIFIC ISLANDER	G FEMALE	H TOTAL	A WHITE	B BLACK	C HISPANIC	D AMERICAN INDIAN/ALASKA NATIVE	E ASIAN	F PACIFIC ISLANDER	G FEMALE					
		J																													
		AP																													
		J																													
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		J																													
		AP																													
		J																													
		AP																													
		J																													
		AP																													

17. COMPLETED BY (PRINT OR TYPE)

(NAME)

(SIGNATURE)

(TITLE)

(AREA CODE)

(TELEPHONE NUMBER)

(EXT.)

(DATE)



**CITY OF JERSEY CITY  
DEPARTMENT OF BUSINESS ADMINISTRATION  
OFFICE OF DIVERSITY AND INCLUSION**



**SUPPLIER DIVERSITY BIDDER QUESTIONNAIRE**

The City of Jersey City is committed to ensuring that its utilization of vendors reflects the diversity of its community. Please complete this form to assist us with monitoring our supplier diversity performance.

**Business Name:** Kunzman Construction  
**Address:** 238 Oak Summit Rd, Pittstown, NJ, 08867  
**Phone:** 908-892-4884  
**Email:** kunzmanconstruction@gmail.com  
**Contact Name:** Mitch Kunzman

Please indicate if your business qualifies as any of the following: (See definitions for clarification)

- Minority Owned
- Woman Owned
- Veteran Owned
- Disability Owned
- Lesbian, Gay, Bisexual, Transgender Owned
- None

Please indicate if your business is currently certified by an authorized certifying body as any of the following:

- Minority Business Enterprise
- Woman Business Enterprise
- Veteran Business Enterprise
- Disability Owned Business Enterprise
- Lesbian, Gay, Bisexual, Transgender Business Enterprise
- Disadvantaged Business Enterprise
- Small Business Enterprise
- None

THE CITY OF JERSEY CITY IS AN AFFIRMATIVE ACTION & EQUAL OPPORTUNITY EMPLOYER AND COMPLIES WITH ALL LOCAL, STATE AND FEDERAL LAWS AND REGULATIONS IN EMPLOYMENT AND CONTRACTING.



**CITY OF JERSEY CITY  
DEPARTMENT OF BUSINESS ADMINISTRATION  
OFFICE OF DIVERSITY AND INCLUSION**



**SUPPLIER DIVERSITY DEFINITIONS**

**Minority Owned-** a business which is a sole proprietorship, partnership or corporation at least 51% of which is owned and controlled by persons who are African American, Hispanic, Asian American, American Indian or Alaskan Native, defined as follows:

**African American:** a person having origins in any of the black racial groups of Africa.

**Hispanic:** a person of Mexican, Puerto Rican, Central or South American or other non-European Spanish culture or origin regardless of race.

**Asian:** a person having origins in any of the original peoples of the Far East, South East Asia, Indian subcontinent, Hawaii or the Pacific Islands.

**American Indian or Alaskan Native:** a person having origins in any of the original peoples of North America and who maintains cultural identification through tribal affiliation or community recognition.

**Woman Owned-** a business which is a sole proprietorship, partnership or corporation at least 51% of which is owned and controlled by a woman or women.

**Veteran Owned-** a business which is a sole proprietorship, partnership or corporation at least 51% of which is owned and controlled by a person or persons who are veterans.

"Veteran" means any citizen and resident of this State now or hereafter honorably discharged or released under honorable circumstances who served in any branch of the Armed Forces of the United States or a Reserve component thereof for at least 90 days and shall include disabled veterans.

**Disability Owned-** a business which is a sole proprietorship, partnership or corporation at least 51% of which is owned and controlled by a person or persons with a disability.

**Lesbian, Gay, Bisexual, Transgender Owned-** a business which is a sole proprietorship, partnership or corporation at least 51% of which is owned and controlled by an LGBT person or persons.

**M/WBE CONTRACTOR'S COMPLIANCE PLAN  
QUESTIONNAIRE FOR BIDDERS**

**CONTRACTOR: SUBMIT THIS FORM WITH YOUR PROPOSAL (or within 24 hours thereafter)**

**City of Jersey City  
Department of Administration / Office of Tax Abatement  
and Compliance**

Project: Jersey City First Floor Rehabilitation # 18-015E

Contractor: Kunzman Construction Bid Amt. \$                     

Please list what portions of the work, if any, you intend to sublet, the approximate value of same, and whether you anticipate subletting it to a minority or woman owned contractor, or neither.

Trade	Approx. \$ value	To minority or woman Business? check appropriate column		
		Minority	Woman	Neither
XXXXXXXXXXXXXXXXXXXXXXXXXXXX				
Kunzman will hire any minority owned business that is qualified to perform the work				

Receipt of this report by the City does not constitute acceptance by the City of minority business participation goals less than 20% or women business participation goals less than 20% unless specifically agreed to by the Office of Tax Abatement and Compliance

CONTINUED ON NEXT PAGE

Page 2 MWBE COMPLIANCE PLAN QUESTIONNAIRE

Project Jersey City First Floor Renovation

2. As to subcontracted trade mandated to be included in proposal pursuant to N.J.S.A. 40A:11-16, please list name of proposed subcontractor, trade, and whether minority woman, or not:

Trade	Contractor Name & Address	Approx \$ Value	Minority or Woman Owned Business		
			Check appropriate column		
			Minority	Woman	Neither
Carpentry	KUNZMAN 238 OAK SUMMIT RD PITTSFORD	\$150,000			✓
tile	" "	225,000			✓
Electric	BRANCHBURG NJ	\$50,000			✓

3. What is your policy and practice with respect to outreach and consideration of minority and women-owned vendors/contractors as contractors and/or suppliers?

\_\_\_\_\_

Name of Contractor Kunzman Construction

By: Signature [Signature]

Type or print name/title: Mitchell Kunzman President

Telephone No: 908-892-4884 Date 2-12-2021

For City Use:

Acceptable M/W Business Participation levels for this Project: \_\_\_\_\_

By \_\_\_\_\_ Date: \_\_\_\_\_

**OFFICE OF TAX ABATEMENT & COMPLIANCE**



**SAMPLE LETTER TO THE UNION**

(CONTRACTOR'S LETTER HEAD)

Date:

Local Union: \_\_\_\_\_

Re: \_\_\_\_\_ Project, Jersey City, NJ

This company is about to enter into a contract with the City of Jersey City for the above project. A condition of the contract is compliance with the state approved affirmative action program, which requires that we make a good faith effort to use minority workers in each construction trade to the extent of \_\_\_\_% of the total work hours, and female workers to the extent of 6.9% of total work hours.

We are further required to submit a statement from an authorized union official, that the union will take such actions as may be necessary with respect to the referral and employment of minority group persons in order to enable this contractor to meet its obligations under the affirmative action plan.

We solicit your help and cooperation, by engaging in aggressive recruitment of minority workers, providing us with the statement requested, and advising whether the union will be able to fulfill our work force needs as indicated.

Very Truly Yours,

\_\_\_\_\_

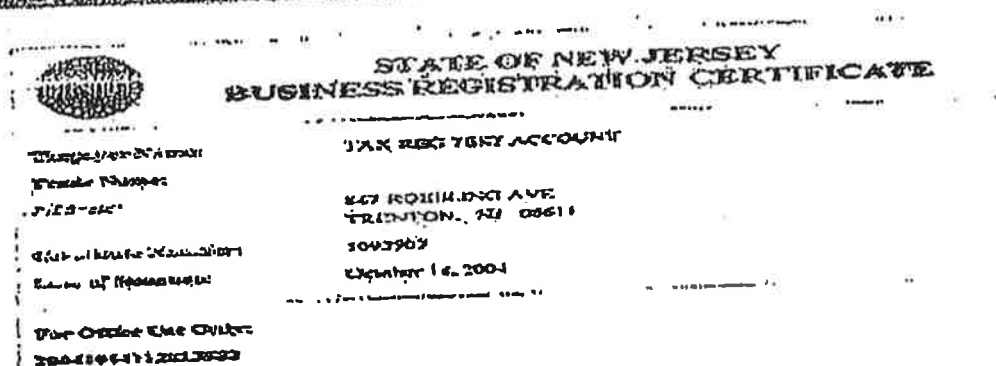
### "New Jersey Business Registration Requirements" For Construction Contracts

The contractor shall provide written notice to its subcontractors of the responsibility to submit proof of business registration to the contractor.

Before final payment on the contract is made by the contracting agency, the contractor shall submit an accurate list and the proof of business registration of each subcontractor or supplier used in the fulfillment of the contract, or shall attest that no subcontractors were used.

For the term of the contract, the contractor and each of its affiliates and a subcontractor and each of its affiliates [N.J.S.A. 52:32-44(g)(3)] shall collect and remit to the Director, New Jersey Division of Taxation, the use tax due pursuant to the Sales and Use Tax Act on all sales of tangible personal property delivered into this State, regardless of whether the tangible personal property is intended for a contract with a contracting agency.

A business organization that fails to provide a copy of a business registration as required pursuant to section 1 of P.L.2001, c.134 (C.52:32-44 et al.) or subsection e. or f. of section 92 of P.L.1977, c.110 (C.5:12-92), or that provides false business registration information under the requirements of either of those sections, shall be liable for a penalty of \$25 for each day of violation, not to exceed \$50,000 for each business registration copy not properly provided under a contract with a contracting agency."



**Kunzman Construction References:**

**All projects Kunzman Construction acted as Prime/General Contractor**

**None of the projects required time extensions**

**None of the projects had any liens/claims/or stop notices filed.**

**Current project:**

**Stoothoff Renovation and Mothballing \$391,255.00**

**Township of Franklin**

**475 DeMott Lane**

**Somerset, NJ 08873**

**Ms. Maureen Sturgeon, Franklin Township, Senior Engineer**

**Repairs to Amitco Square \$105,000.00**

**City of Trenton**

**319 East State Street**

**Trenton, NJ**

**JR Cappaso, City Engineer**

**Collins House Restoration \$263,500.00**

**Township of Bloomfield, Bloomfield, NJ**

**Andrew Kollar**

**Fused Studios**

**524 Westford Street**

**Lowell, MA 01851**

**Melanie Rodbart**

**J&M Preservation Studio**

**105 Rutgers Avenue, #244**

**Swathmore, PA 19081**

**215-769-1133**

**Restabilization of Historic Delaware Inn \$150,000.00**

**Trenton, NJ**

**Mary Pat Quinn**

**Hope Township**

**Township Clerk**

**PO Box 284**

**407 County Route 611**

**Hope, NJ**

**908-459-5011**

**Hope Moravian Distillery \$245,000.00**

**Interior renovation**



Cornerstone Architects  
202 Hamilton Blvd, South Plainfield, NJ  
908-753-7004  
County of Somerset Owner

Opie Road Barn Renovations \$150,000.00

Sunrise House, North Branch Reformed Church  
Bathroom Renovations  
203 Route 28  
Branchburg, NJ  
Robert Kiser, Engineer

Ron Sheehan  
Carbon County, PA  
Jim Thorpe Historical Society  
Carbon County, PA  
PO Box 129  
Jim Thorpe, PA, 18229  
570-325-4759

Asa Packard Mansion \$150,000.00  
Exterior porch renovation

Flemington Library  
Bathroom Renovations  
Borough of Flemington  
38 Park Ave  
Flemington, NJ

Michael Wright  
Township of Clinton  
1225 Route 31 South  
Lebanon, NJ 08833  
908-735-8800

Public Works Building \$250,000.00

New construction

Carpentry at Municipal Building \$15,000.00

Doug  
Borough of High Bridge  
97 West Main Street, High Bridge, NJ  
908-630-6433

Public Works Wash Station & Offices \$350,000.00





# STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

**Taxpayer Name:** KUNZMAN CONSTRUCTION, L.L.C.

**Trade Name:**

**Address:** 238 OAK SUMMIT ROAD

PITTSTOWN, NJ 08867

1083894

**Certificate Number:**

June 17, 2004

**Effective Date:**

September 21, 2009

**Date of Issuance:**

**For Office Use Only:**

20090921082455730





Certificate Number  
672688

Registration Date: 08/26/2020  
Expiration Date: 08/25/2021



# State of New Jersey

## Department of Labor and Workforce Development Division of Wage and Hour Compliance

### Public Works Contractor Registration Act

Pursuant to N.J.S.A. 34:11-56.48, et seq. of the Public Works Contractor Registration Act, this certificate of registration is issued for purposes of bidding on any contract for public work or for engaging in the performance of any public work to:

**Responsible Representative(s):**  
Mitchell Kunzman, President  
Jennifer Kunzman, Secretary

**Kunzman Construction, LLC**  
**2020**

**Responsible Representative(s):**  
Mitchell Kunzman, President

Handwritten signature of Robert Asaro-Angelo.

Robert Asaro-Angelo, Commissioner  
Department of Labor and Workforce Development

NON TRANSFERABLE

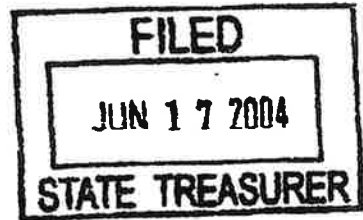
This certificate may not be transferred or assigned and may be revoked for cause by the Commissioner of Labor and Workforce Development.



**CERTIFICATE OF FORMATION**

**OF**

**KUNZMAN CONSTRUCTION, L.L.C.**



To: *Department of the Treasury  
State of New Jersey*

**THE UNDERSIGNED, for the purpose of forming a Limited Liability Company pursuant to the provisions of NJSA 42:2B-1 et seq., the New Jersey Limited Liability Company Act, hereby executes the following Certificate of Formation:**

1. *The name of the Limited Liability Company is*

**KUNZMAN CONSTRUCTION, L.L.C.**

2. *The address of the initial registered office of the company in the State of New Jersey is*

**15 Mountain Boulevard, Warren, NJ 07059**

*and the name of the initial registered agent for service of process at that address is*

**Steven A. Kunzman, Esq.**

3. *The names of the initial members are as follows:*

**Mitch Kunzman  
Jennifer Kunzman**

4. *The purpose for which this company is organized is to carry on any lawful business, purpose or activity.*

5. *Duration: perpetual*

**The undersigned attests that this filing complies with the requirements detailed in NJSA 42:2B-1 et seq., and that she is authorized to sign this certificate on behalf of the Limited Liability Company.**

**Date: June 17, 2004**

  
\_\_\_\_\_  
**Lenore K. Hodes**

*Disc 0205577*



Certificate Number  
605217

Registration Date: 05/07/2020  
Expiration Date: 05/06/2022



# State of New Jersey

## Department of Labor and Workforce Development Division of Wage and Hour Compliance

### Public Works Contractor Registration Act

Pursuant to N.J.S.A. 34:11-56.48, et seq. of the Public Works Contractor Registration Act, this certificate of registration is issued for purposes of bidding on any contract for public work or for engaging in the performance of any public work to:

**Responsible Representative(s):**

Sava Mladenovic, President

Two Brothers Contracting, Inc.  
**2020**

**Responsible Representative(s):**

Ray Mladenovic, Vice-President

  
Robert Asajo-Angelo, Commissioner  
Department of Labor and Workforce Development

NON TRANSFERABLE

This certificate may not be transferred or assigned and may be revoked for cause by the Commissioner of Labor and Workforce Development.





Certification 30242

# CERTIFICATE OF EMPLOYEE INFORMATION REPORT RENEWAL

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of 15-FEB-2015 to 15-FEB-2022

TWO BROTHERS CONTRACTING, INC.  
250 RUTHERFORD BLVD.  
CLIFTON NJ 07014

  
  
Andrew P. Sidamon-Eristoff  
State Treasurer



STATE OF NEW JERSEY  
BUSINESS REGISTRATION CERTIFICATE

DEPARTMENT OF TREASURY/  
DIVISION OF REVENUE  
PO BOX 252  
TRENTON, N J 08646-0252

TAXPAYER NAME:  
TWO BROTHERS CONTRACTING, INC.

TRADE NAME:

ADDRESS:  
11 VREELAND AVENUE  
TOTOWA NJ 07512  
EFFECTIVE DATE:

SEQUENCE NUMBER:

0097829

ISSUANCE DATE:

09/15/15

02/18/94



Director  
New Jersey Division of Revenue

FORM-BRC

This Certificate is NOT assignable or transferable. It must be conspicuously displayed at above address.

0400-0205846V



STATE OF NEW JERSEY  
BUSINESS REGISTRATION CERTIFICATE

DEPARTMENT OF TREASURY/  
DIVISION OF REVENUE  
PO BOX 252  
TRENTON, N J 08646-0252

TAXPAYER NAME:  
TWO BROTHERS CONTRACTING, INC.

TRADE NAME:

ADDRESS:  
11 VREELAND AVENUE  
TOTOWA NJ 07512  
EFFECTIVE DATE:

SEQUENCE NUMBER:

0097829

ISSUANCE DATE:

09/15/15

02/18/94

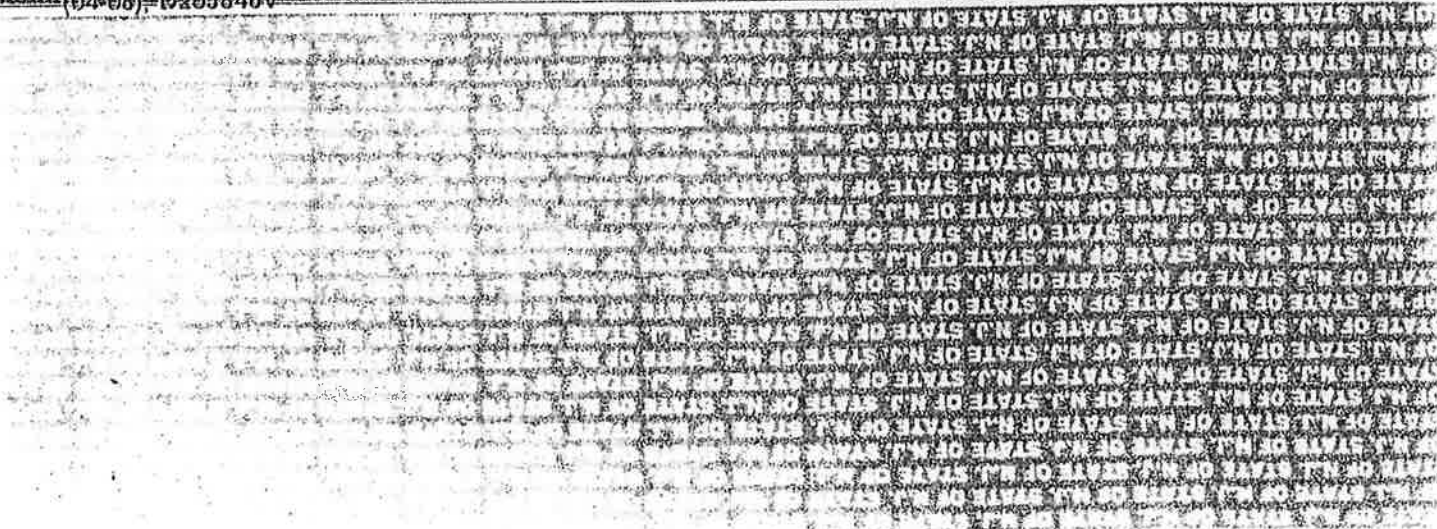


Director  
New Jersey Division of Revenue

FORM-BRC

This Certificate is NOT assignable or transferable. It must be conspicuously displayed at above address.

(04-08) - 0205846V







State of New Jersey

DEPARTMENT OF THE TREASURY
DIVISION OF PROPERTY MANAGEMENT AND CONSTRUCTION
33 W. STATE STREET
PO BOX 034
TRENTON, NEW JERSEY 08625-0034

REPLY TO:
TEL: (609) 943-3400
FAX: (609) 292-7651

TOTAL AMOUNT OF UNCOMPLETED CONTRACTS

(This form is to be used with the NOTICE OF CLASSIFICATION when submitting bids to the Department of Education.)

I Certify that the amount of uncompleted work on contracts is \$ 2,141,149.04

The amount claimed includes uncompleted portions of all currently held contracts from all sources (public and private) in accordance with N.J.A.C. 17:19-2.13.

I further certify that the amount of this bid proposal, including all outstanding incomplete contracts does not exceed my prequalification dollar limit.



Respectfully submitted,

By TZ Electrical Contracting, LLC

Name of Firm

Handwritten signature: Steven Woodhead

Signature

Steven Woodhead, Owner

Title

22 Sunrise Trail

Business Address

Branchville, NJ 07826

973-948-0260

Phone

Sworn to and subscribed before me This 25 day of February 2021

Notary Public

Handwritten signature of Stevie Collins

STEVIE COLLINS
NOTARY PUBLIC
STATE OF NEW JERSEY
ID # 2410115

DPMC 701 (3/15)

MY COMMISSION EXPIRES JULY 6, 2021

**NJSDA TOTAL AMOUNT OF UNCOMPLETED CONTRACTS**

I certify that the amount of uncompleted construction work (defined as the total contract value of unbilled work - including public and private) as of the bid due date is \$ 2,141,149.04

A firm may exclude from "uncompleted construction work" the following:

- "Non-at-Risk" construction management services (also known as "fee only" construction management services) where the firm is acting strictly as an agent for the owner.
- On any project where the firm was awarded a single prime contract which encompasses work to be performed by a subcontractor in a principal trade defined as plumbing and gas fitting; steam and hot water heating and ventilation; electrical; or structural steel and ornamental iron work, the firm may calculate the value of the awarded contract by deducting eighty-five percent (85%) of the actual subcontract price of the work to be performed by principal trade(s) from the actual price of the contract awarded to it. The firm will have the burden of proving that the work is encompassed by the principal trades and the value of the amount of work performed by those principal trades.

I further certify that the amount of this bid proposal, including the amount listed above does not exceed my New Jersey Schools Development Authority, Aggregate Rating limit.

Respectfully submitted,

By: TZ Electrical Contracting, LLC  
Name of Firm

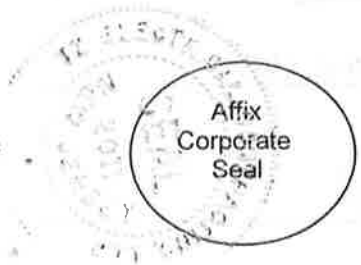
*Steven*  
Signature

Steven Woodhead, Owner  
Type or Print Name and Title

22 Sunrise Trail  
Business Address  
Branchville, NJ 07826

973-948-0260  
Telephone

Date: February 25, 2021



**Stevie Collins**

---

**From:** Tracey Woodhead  
**Sent:** Tuesday, September 1, 2020 10:15 AM  
**To:** Stevie Collins  
**Subject:** FW: Notice of Classification  
**Attachments:** ATT00001.bin; ATT00002.bin

**From:** CClass@treas.state.nj.us <CClass@treas.state.nj.us>  
**Sent:** Thursday, August 27, 2020 9:55 AM  
**To:** Tracey Woodhead <tw@tzelectric.net>  
**Subject:** Notice of Classification

TZ ELECTRICAL CONTRACTING LLC  
22 SUNRISE TRAIL  
BRANCHVILLE, NJ 07826

*State of New Jersey*



**DEPARTMENT OF THE TREASURY  
DIVISION OF PROPERTY MANAGEMENT AND CONSTRUCTION  
33 WEST STATE STREET - P.O. BOX 034  
TRENTON, NEW JERSEY 08625-0034**



**NOTICE OF CLASSIFICATION**

In accordance with N.J.S.A. 18A:18A-27 et seq (Department of Education) and N.J.S.A. 52:35-1 (Department of the Treasury) and any rules and regulations issued pursuant hereto, you are hereby notified of your classification to do State work for the Department (s) as previously noted.

<b>Aggregate Amount</b>	<b>Trade(s) &amp; License(s)</b>	<b>Effective Date</b>	<b>Expiration Date</b>
\$15,000,000	C047 -ELECTRICAL license #: 34EB01176200	09/17/2020	09/16/2022

- Licenses associated with certain trades are on file with the Division of Property Management & Construction (DPMC).
- Current license information must be verified prior to bid award.
- A copy of the DPMC 701 Form (Total Amount of Uncompleted Projects) may be accessed from the DPMC website at [http://www.state.nj.us/treasury/dpmc/Assets/Files/dpmc-27\\_03\\_07.pdf](http://www.state.nj.us/treasury/dpmc/Assets/Files/dpmc-27_03_07.pdf).

ANY ATTEMPT BY A CONTRACTOR TO ALTER OR MISREPRESENT ANY INFORMATION CONTAINED IN THIS FORM MAY RESULT IN PROSECUTION AND/OR DEBARMENT, SUSPENSION OR DISQUALIFICATION. INFORMATION ON AGGREGATE AMOUNTS CAN BE VERIFIED ON THE [DPMC WEB SITE](#).

STATE OF NEW JERSEY  
BUSINESS REGISTRATION CERTIFICATE

DEPARTMENT OF TREASURY/  
DIVISION OF REVENUE  
P.O. BOX 282  
TRENTON, NJ 08646-0282

TAXPAYER NAME:  
TZ ELECTRICAL CONTRACTING, LLC

TRADE NAME:

ADDRESS:  
22 SUNRISE TRAIL  
BRANCHVILLE, NJ 07826  
EFFECTIVE DATE:

SEQUENCE NUMBER:  
1620791

07/06/11

ISSUANCE DATE:  
07/07/11

*James J. [Signature]*  
Director  
New Jersey Division of Revenue

FORM-BRC

This Certificate is NOT assignable or transferable. It must be conspicuously displayed at above address.

STATE OF NEW JERSEY  
Certificate of Authority

DIVISION OF TAXATION  
TRENTON, NJ

The person, partnership or corporation named below is hereby authorized to collect:  
NEW JERSEY SALES & USE TAX

pursuant to N.J.S.A. 54:32B-1 ET SEQ.

This authorization is good ONLY for the named person at the location specified herein.  
This authorization is null and void if any change of ownership or address is effected.

TZ ELECTRICAL CONTRACTING, LLC  
22 SUNRISE TRAIL  
BRANCHVILLE, NJ 07826

Tax Registration No.: XXX-XXX-282/888

Tax Effective Date: 07-01-11

Document Locator No.: I0000609616

Date Issued: 07-06-11

*Michael J. [Signature]*  
Acting Director, Division of Taxation

This Certificate is NOT assignable or transferable. It must be conspicuously displayed at above address.

Certificate Number  
683291

Registration Date: 07/19/2019  
Expiration Date: 07/18/2021



# State of New Jersey

## Department of Labor and Workforce Development Division of Wage and Hour Compliance

### Public Works Contractor Registration Act

Pursuant to N.J.S.A. 34:11-56.48, et seq. of the Public Works Contractor Registration Act, this certificate of registration is issued for purposes of bidding on any contract for public work or for engaging in the performance of any public work to:

**Responsible Representative(s):**  
Steven Woodhead, Member

**Responsible Representative(s):**  
Tracey Woodhead, Member

TZ Electrical Contracting LLC  
**2019**

Robert Asaro-Angelo, Commissioner  
Department of Labor and Workforce Development

NON TRANSFERABLE

This certificate may not be transferred or assigned and may be revoked for cause by the Commissioner of Labor and Workforce Development.

**State Of New Jersey  
New Jersey Office of the Attorney General  
Division of Consumer Affairs**

THIS IS TO CERTIFY THAT THE  
**Board of Exam. of Electrical Contractors**

**HAS LICENSED**

**STEVEN WOODHEAD  
22 Sunrise Trail  
Branchville NJ 07826**

**FOR PRACTICE IN NEW JERSEY AS A(N): Electrical Contractor**

**02/13/2018 TO 03/31/2021**  
VALID

**34E101176200**  
LICENSE/REGISTRATION/CERTIFICATION #

  
Signature of Licensee/Registrant/Certificate Holder

  
ACTING DIRECTOR

THIS DOCUMENT IS PRINTED ON WATERMARKED PAPER, WITH A MULTI-COLORED  
BACKGROUND AND MULTIPLE SECURITY FEATURES. PLEASE VERIFY AUTHENTICITY.

**State Of New Jersey  
New Jersey Office of the Attorney General  
Division of Consumer Affairs**

THIS IS TO CERTIFY THAT THE  
**Board of Exam. of Electrical Contractors**

**HAS LICENSED**

**TZ ELECTRICAL CONTRACTING LLC  
STEVEN WOODHEAD  
22 Sunrise Trail  
Branchville NJ 07826**

**FOR PRACTICE IN NEW JERSEY AS A(N): Electrical Business Permit**

**02/20/2018 TO 03/31/2021**  
VALID

**34EB01176200**  
LICENSE/REGISTRATION/CERTIFICATION #

  
Signature of Licensee/Registrant/Certificate Holder

  
ACTING DIRECTOR





CONTRACTOR NOTICE OF PREQUALIFICATION

for  
TZ Electrical Contracting, LLC  
22 Sunrise Trail  
Branchville, NJ 07826

In accordance with N.J.S.A. 18A:7G-41 and any rules and regulations issued pursuant hereto, your firm has been approved with the NJSDA for Prequalification:

Effective Date: September 4, 2020  
Expiration Date: September 16, 2022

Aggregate Limit: \$15 Million

Table with 3 columns and 40 rows of construction services. Each row contains a checkbox and a service name. The 'Electrical' service is marked with a star.

ANY ATTEMPT TO ALTER OR MISREPRESENT ANY INFORMATION CONTAINED IN THIS NOTICE MAY RESULT IN PROSECUTION, DEBARMENT, AND/OR DISQUALIFICATION.

Information contained in this notice can be verified at: https://sda03.njsda.gov/PublicReportsUI/VendorSearch.aspx



## State of New Jersey

**PHILIP D. MURPHY**  
*Governor*

DEPARTMENT OF THE TREASURY  
DIVISION OF REVENUE AND ENTERPRISE SERVICES  
33 WEST STATE STREET, 5TH FLOOR  
P.O. BOX 026  
TRENTON, NEW JERSEY 08625-026  
PHONE: 609-292-2146 FAX: 609-984-6679

**ELIZABETH MAHER MUOIO**  
*State Treasurer*

**SHEILA Y. OLIVER**  
*Lt. Governor*

**JAMES J. FRUSCIONE**  
*Director*

### APPROVED

*under the*

Small Business Set-Aside Act and Minority and Women Certification Program

This certificate acknowledges **TZ ELECTRICAL CONTRACTING LLC** as a **Category 5** approved Small Business Enterprise that has met the criteria established by N.J.A.C. 17:13 and/or 17:14.

This registration will remain in effect for three years. Annually the business must submit, not more than 60 days prior to the anniversary of the registration notice, an annual verification statement in which it shall attest that there is no change in the ownership, revenue eligibility or control of that business.

If the business fails to submit the annual verification statement by the anniversary date, the SBE registration will lapse and the business SBE status will be revoked in the New Jersey Selective Assistance Vendor Information (NJSAVI) database that lists registered small businesses. If the business seeks to be registered again, it will have to reapply and complete the New SBE online registration located at: [www.njportal.com/DOR/SBERegistry/](http://www.njportal.com/DOR/SBERegistry/).



Peter Lowicki  
Deputy Director

Issued: September 1, 2020  
Certification Number: A0121-72

Expiration: September 1, 2023

# TZ Electrical Contracting, LLC - Closed Jobs

Owner's Name	Name and Location of Work	Description of Work	Work Force	Date of Contract Start	Completion	Date Job Closed	% of Work Performed by Bidder's	
							Date of Contract	Gross Amount of Contract
Hightstown Housing Authority	Hightstown HA	Boiler Room #7	100	4/16/2020	9/30/2020	10/5/20	\$	18,500.00
ownship of Old Bridge	Community Center	ECM #2	100	9/30/2016	11/30/2018	10/8/20	\$	279,000.00
ed bank Regional BOE	Red Bank High School	Rooftop Unit Replacement	100	12/6/2018	7/31/2019	10/8/20	\$	13,400.00
nion County College	MacDonald Hall	PTAC Replacement	100	11/20/2019	7/31/2020	10/8/20	\$	19,500.00
outh Bound Brook BOE	Robert Morris School	HVAC Replacement	100	3/20/2019	11/30/2019	10/8/20	\$	21,972.00
iddlesex BOE	Von E Mauer ES	Unit Ventilator Replacement	100	2/5/2019	12/31/2019	10/8/20	\$	53,409.00
iddlesex Borough	Middlesex Library	AHU Replacement	100	11/20/2019	5/31/2020	10/8/20	\$	24,800.00
ine Hill Township BOE	Canfield School	HVAC Upgrades	100	9/13/2019	5/31/2020	10/8/20	\$	50,450.00
ownship of Monroe	Monroe EMS Building	Bathrooms	100	1/14/2020	5/31/2020	12/1/20	\$	40,630.00
OE of Old Bridge	Leroy Gordon Cooper ES	Boiler Replacement	100	3/25/2020	10/31/2020	12/1/20	\$	19,200.00
ean University of NJ	Miron Student Center	Bathroom Upgrades	100	5/12/2019	9/30/2019	12/1/20	\$	76,118.00
lancer Cty Admin Services	Park Splash Pad	Splash Pad Improvements	100	12/30/2019	9/30/2020	12/1/20	\$	21,435.00
OE City of Plainfield	Dewitt Barlow ES	Additions/Alterations	100	9/27/2018	12/31/2019	12/1/20	\$	765,290.00



2. PLANT AND EQUIPMENT QUESTIONNAIRE

Submitted to City of Jersey City

A Corporation

By Two Brothers Contracting, Inc.

A Co-partnership

An Individual

Principal Office 11 Vreeland Avenue, Totowa, NJ 07512

The signatory of this questionnaire guarantees the truth and accuracy of all statements and of all answers to interrogatories hereinafter made.

a. In what manner have you inspected the proposed work? Explain in detail.

Site Visit and detailed review of plans and specifications

b. Explain your plan or layout for performing the proposed work.

Carefully and systematically removing

c. The work, if awarded to you, will have the personal supervision of whom?

To be determined

d. Do you intend to do the grading on the proposed work with your own forces? If so, give type of equipment to be used.

Air equipment, chippers, scrapers, ride on scraper machine

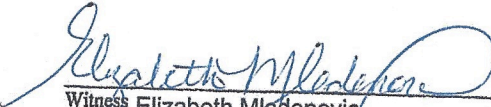
e. Do you intend to sublet any portions of the work? No

If so, it is mandatory pursuant to N.J.S.A. 40A:11-16 that you list the names of those subcontractors under each discipline below, failure to do so will automatically result in rejection of the bid.

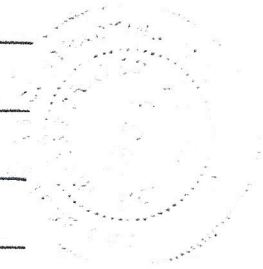
1. CERTIFICATE OF EXPERIENCE

Sava Mladenovic hereby certifies that Two Brothers Contracting, Inc. has performed the following work within the past three (3) years:

Name of Owner	Amount of Contract	Type of Work	Owner's Representative in charge of Work (Inc. Address and Phone)	Approximate Dates
See attached project list				

  
 Witness Elizabeth Mladenovic

Two Brothers Contracting, Inc.  
 Name of Bidder  
 By Sava Mladenovic  
 President  
 Title



**IMPORTANT: THIS FORM MUST BE FILLED IN BY BIDDER.**





**PARTIAL LIST OF COMPLETED PROJECTS**

Project Owner	Project Name	Location	Contact	Contact #	Contract Amount	Description of Work	Completion
Township of Willingboro	John F. Kennedy Community Center Auditorium Demolition	1 Reverend Martin Luther King Dr., Willingboro, NJ	Douglas Johnson Remington & Vernick Engineers	856-303-1245	\$172,000.00	Interior Demolition & Asbestos Abatement	8/2019
Ramapo College of New Jersey	George T. Potter Library	505 Ramapo Valley Rd Mahwah, NJ	Daniel P. Connelly Cambridge Construction Mgmt	908-638-9700	\$391,000.00	Interior Demolition & Asbestos Abatement	5/2019
Passaic County Community College	Former Firehouse 113-119 College Blvd Paterson, NJ	113-119 College Blvd Paterson, NJ	Joe Clarizio, A&A Construction Mgmt	973-882-2622	\$406,796.78	Asbestos Abatement & Selective Demo of Former Firehouse	4/2019
Long Branch BOE	Renovations to Long Branch Historic HS	391 Westwood, Long Branch, NJ	JBA Architecture and Consulting, LLC, Bill Pappalardo	732-508-5190	\$387,333.00	Interior Demolition	10/2017
Middlesex County College	Middlesex County College Center	2600 Woodbridge Ave. Edison, NJ	Randy Larate, MCCC	732-548-6000	\$242,100.00	Ceiling Abatement & Replacement	8/2019
New Jersey Schools Development Authority	Cleveland Street School	355 Cleveland St. Orange, NJ	NJSDA, Clair Tsai-Ochs	609-858-5141	\$983,369.50	Asbestos Abatement & Selective Demolition	5/2019

2. PLANT AND EQUIPMENT QUESTIONNAIRE

Submitted to City of Jersey City

By TZ Electrical Contracting, LLC      A Corporation  
   A Co-partnership  
   An Individual

Principal Office 22 Sunrise Trail, Branchville, NJ 07826

The signatory of this questionnaire guarantees the truth and accuracy of all statements and of all answers to interrogatories hereinafter made.

a. In what manner have you inspected the proposed work? Explain in detail.

Reviewed bid drawings.

b. Explain your plan or layout for performing the proposed work.

Work with GC to create and follow project plan.

c. The work, if awarded to you, will have the personal supervision of whom?

Eric Collins

d. Do you intend to do the grading on the proposed work with your own forces? If so, give type of equipment to be used.

Not Applicable

e. Do you intend to sublet any portions of the work? No

If so, it is mandatory pursuant to N.J.S.A. 40A:11-16 that you list the names of those subcontractors under each discipline below, failure to do so will automatically result in rejection of the bid.



1. CERTIFICATE OF EXPERIENCE

Stevie Collins hereby certifies that TZ Electrical Contracting LLC has performed the following work within the past three (3) years:

Name of Owner	Amount of Contract	Type of Work	Owner's Representative in charge of Work (Inc. Address and Phone)	Approximate Dates
see attached.				

TZ Electrical Contracting LLC  
Name of Bidder

Stevie Collins  
By

owner

Title Collins

[Signature]  
Witness

**IMPORTANT: THIS FORM MUST BE FILLED IN BY BIDDER.**

## TZ Electrical Contracting, LLC - Closed Jobs

Owner's Name	Name and Location of Work	Description of Work	% of Work Performed by Bidder's Work Force		Date of Contract Start	Date of Contract Completion	Date Job Closed	Gross Amount of Contract
			Work Force	Completion				
Borough of Rockaway BOE	Thoms Jefferson MS	Restrooms & Vestibule Upgrade	100		3/6/2020	9/30/2020	1/19/21	\$ 30,105.00
BOE of Glen Ridge	Forest ES	HVAC Upgrades	100		4/12/2019	5/31/2020	1/19/21	\$ 224,377.00
BOE of Glen Ridge	Linden ES	HVAC Upgrades	100		5/1/2019	5/31/2020	1/19/21	\$ 264,830.00
Toms River BOE	Toms River HS East	FCU Replacement	100		5/13/2020	9/30/2020	1/19/21	\$ 65,800.00
Warren Township BOE	Central & Tomaso Schools	HVAC Upgrades	100		2/14/2020	10/31/2020	1/29/21	\$ 125,200.00
BOE of Fair Lawn	Fair Lawn HS	HVAC Upgrades	100		1/29/2019	12/31/2019	1/29/21	\$ 66,922.00
Wallkill Valley Regional HS	Wallkill Valley Regional HS	Boiler Room & Clocks	100		3/25/2020	9/30/2020	1/29/21	\$ 71,000.00
Borough of Somerville BOE	Somerville HS	HVAC Upgrades	100		5/18/2017	11/7/2019	2/11/21	\$ 173,000.00
Borough of Somerville BOE	Vanderveer ES	HVAC Upgrades	100		5/18/2017	11/7/2019	2/11/21	\$ 167,850.00